

**CEDAR GROVE BOARD OF EDUCATION**  
**Cedar Grove, New Jersey**  
**AGENDA**

**March 26, 2018**

**North End School Teachers Room**  
**North End Media Center**

**Executive Session 6:30 PM**  
**Public Session 7:30 PM**

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Policy issue relative to **school safety and security**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Policy issue relative to **public attendance at school events**. Action may be taken following Executive Session and public release of the discussion will occur upon completion of the matter.
- Student matter relative to **suspensions**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will probably never occur due to the confidentiality of the matter.

Reconvene in Public Session  
Pledge of Allegiance

**Announcement:** The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.**

**COMMITTEE REPORTS**

Curriculum  
Communications  
Facilities  
Finance  
Legislation  
Personnel  
Policy  
FSA/APT

**Board Presentation:** Potential Upgrades to School Security

**FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY**

**MINUTES**

- B1. Motion to **approve the Public and Executive minutes** of March 6, 2018.
- B2. Motion to **approve the budgetary transfers** for the month of February 2018.
- B3. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

**BILLS**

- B4. Motion to **pay the following List of Bills: \$ 3,621,750.09 March 26, 2018**

**BUSINESS:**

- B5. Motion to **accept the resignation of Vincent Vollero from the Cedar Grove Board of Education, effective immediately.**
- B6. Motion to **approve the submission of the amendment to the ESEA FY18 Grant** to reflect the additional carryover amounts as follows:  
Title I: \$9,034 Public  
Title III: \$54 Public
- B7. Motion to **retroactively approve the location agreement with Bright Wednesday Productions** and the Cedar Grove Board of Education for a small film shoot at Cedar Grove High School on March 22, 2018 for a fee of \$300 and \$48 for custodial overtime, if necessary. The agreement is on file in the board office.
- B8. Motion to **approve the Application for us of Cedar Grove Facilities** with D3 Dance Academy for a dance recital in the Cedar Grove High School Auditorium on June 8-9, 2018 for a fee of \$5,328. The agreement is on file in the board office.
- B9. Motion to **approve the location agreement with Claire O'Neil (NYU)** and the Cedar Grove Board of Education for a film shoot at Cedar Grove High School on April 15, 2018 for a fee of \$400 and \$48 for custodial overtime, if necessary. The agreement is on file in the board office.
- B10. Motion to **purchase natural gas services through the Alliance for Competitive Energy Services (ACES) Bid.** Cooperative Pricing System ID # E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as

“ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Cedar Grove Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.  
NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System

##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 *et seq.*) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

**B11. Motion to purchase electric generation services through the Alliance for Competitive Energy Services (ACES) Bid. Cooperative Pricing System ID # E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Cedar Grove Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A.

40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

B12. **RESOLVED**, that the following Tentative Budget, Annual District Budget Statement and Supporting Documentation for the 2018-19 school year be submitted for approval to the Essex County Superintendent of Schools:

	<u>Appropriations</u>	<u>Local Tax Levy</u>
General Fund	\$30,288,628	\$27,295,448
Special Revenue Fund	631,020	-0-
Debt Service Fund	<u>1,992,188</u>	<u>1,776,034</u>
Total Budget	<u>\$32,911,836</u>	<u>\$29,071,482</u>

**BE IT FURTHER RESOLVED**, school district Policy 6471 – Expense Reimbursements and N.J.A.C. 6a:23b-1.2(B) provides that the Board of Education shall establish in the annual school district budget a maximum expenditure amount that may be allotted for such travel, expense reimbursement and registrations. The Board of Education hereby establishes the maximum expenditure amount from the 2018-19 school year to be **\$175.00** per employee.

**BE IT STILL FURTHER RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator/Board Secretary, uses available Banked Cap in the amount of \$54,623 and the 2018-19 Health Care Cost Adjustment of \$177,753 for anticipated health, dental and prescription insurance premium increases above the average increase of the State Health Benefits Program. The funds are to be included in the base budget for the 2018/2019 school year and increase the amount to be raised by taxation in the General Fund to \$27,295,448.

**RESOLVED**, that the Public Hearing on the Proposed Budget be held on April 24, 2018 at 7:30 p.m. in the North End Elementary School, Media Center.

## **FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

### **PERSONNEL**

- S1. Motion to **approve the Superintendent’s Report**.
- S2. Motion to **affirm the Superintendent's report on harassment, intimidation and bullying (HIB)** from March 26, 2018.
- S3. Motion to **approve revisions to the District Calendar and Twelve Month Secretaries’ Calendar** for school/offices to be in session on Friday, May 25, 2018. The changes are necessary due to school closings beyond the four (4) allotted days for the 2017/18 school year.

- S4. Motion to **retroactively approve Christine Karabestos, South End maternity leave replacement teacher (non-tenure track)**; last day of leave replacement coverage effective March 12, 2018.
- S5. Motion to **appoint the following staff in accordance with the State Emergent Hiring procedures**:
- **Rachelle Iurato; Paraprofessional at South End School**, with a retroactive start date of March 19, 2018, at \$18,846 prorated for the remainder of the 2017-2018 school year.
  - **Monica Fox; Lunch Aide at South End School**, with a retroactive start date of March 26, 2018, at \$4,436 prorated for the remainder of the 2017-2018 school year.
- S6. Motion to **approve Tracy Comerford for home/supplemental instruction** during the 2017- 2018 school year at the curriculum rate of \$35 per hour, with a retroactive start date of **March 12, 2018**.
- S7. Motion to **approve, on Second Reading, the trip to Venice, Florence and Rome** for the Italian classes from 3/30/2018 to 4/6/2018.
- S8. Motion to **approve, on Second Reading, the trip to Washington DC** for the AP US History, AP US Government and AP Economics classes from 5/18/2018 to 5/22/2018.
- S9. Motion to **approve, on Second Reading, the Travel Club South Africa trip** from June 21 to July 2, 2018.
- S10. Motion to **approve the following as school volunteers**:
- |                    |    |
|--------------------|----|
| Dana Chapman       | NE |
| Teresa Sandomenico | SE |

S11. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
NJASA/NJAPSA	5/15-5/18/2018	C. Kinney	0	\$1,126 (all included)
Italy Trip	3/30-4/6/2018	S. Gallagher A. Durso C. Reilly	0	Chaperones
Washington, DC Trip	5/18-5/22/2018	S. Gallagher M. Konopka	0	Chaperones
NJDOE School Safety	6/25-6/28/2018	C. Kinney	0	\$0
NJSIAA	3/23/2018 (retroactively)	C. Bulger C. Torchia M. Moussab	0	\$40/p
NJASBO	6/6-6/8/2018	M. DeVita	0	\$686 (all included)

S12. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
O. Miller	Mat'y	HS English	3/12-3/29/18 (13 sick days)	4/9-5/18/18 (30 days) Pending Dr Note	5/21-6/20/18 (23 days)	9/1/18	Sick days

S13. Motion to **approve the following students for Classroom Observations:**

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours Of Observation</i>
Michael Paladino	William Paterson	MMS 6-8 Physical Education R. Nelson	October 29 <sup>th</sup> - Dec. 13, 2018 5 days per week

**CURRICULUM**

**CONTRACTS**

S14. Motion to **approve the following contracts** for special education students, as recommended by the Director of Special Services:

**Cerebral Palsy of North Jersey-Horizon High School**

Student: 5154981512 Personal Aide for the remainder of the school year  
 \$14,820.00

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.**

Announcement of future meetings:

April 10, 2018      North End Media Ctr.    6:30 pm Executive Session; 7:30 pm Regular Mtg  
 April 24, 2018      North End Media Ctr.    6:30 pm Executive Session; 7:30 pm Regular Mtg