

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

April 10, 2018

North End School Teachers Room
North End Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Policy issue relative to **school safety and security**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Policy issue relative to **public attendance at school events**. Action may be taken following Executive Session and public release of the discussion will occur upon completion of the matter.
- Student matter relative to **suspensions**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will probably never occur due to the confidentiality of the matter.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
Legislation
Personnel
Policy
FSA/APT

Board Presentation: Winter Athletics Recognition

- 1) Anthony Clarizio - 5th Place in State Championships/4 Time ECT Champion
- 2) Joe McCarthy - ECT Champion
- 3) Cheer Team - NJCDCA Group 1 Championship

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes** of March 26, 2018.
- B2. Motion to **approve the budgetary transfers** for the month of March 2018.
- B3. Motion to **approve the Treasurer's Report** for the month of February 2018.
- B4. Motion to **approve the Board Secretary's Report** for the month of February 2018.
- B5. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education**, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).
- B6. Motion to **reimburse Nicole DiChiara, Board Member**, for fingerprinting expenses in the amount of: \$28.50

BILLS

BUSINESS:

- B7. Motion to **approve the Pomptonian Food Service agreement for the 2018-19 school year**: The Food Service Management Company shall receive, in addition to the costs of operation, \$.0532 per meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fees to the Food Service Management Company. Cash receipts shall be divided by \$1.00 to arrive at an equivalent meal count. The per meal management fee of \$.0532 will be multiplied by total meal equivalents.
- B8. Motion to **set the price for a half-pint of milk at \$.75 cents and the prices of paid lunches for the 2018-2019 school year** as follows:

	<u>Paid Lunch</u>	<u>Premium Paid Lunch</u>
Middle School Students	\$3.60	\$4.00
High School Students	\$3.60	\$4.00
Faculty/Staff	\$4.00	\$5.00
- B9. Motion to **retroactively approve the location agreement with Conor Donnellan (School of Visual Arts)** and the Cedar Grove Board of Education for a student filming in the Cedar Grove High School Parking Lot on April 7, 2018 for a fee of \$300. The agreement is on file in the board office.

- B10. Motion to **set the travel maximum for the 2018-2019 school year**. The Cedar Grove Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$63,525; and Be It Further Resolved, that the School Business Administrator, in accordance with 6A:23A-7.3, shall track and record these costs to insure the maximum amount is not exceeded, and that the pre-budget year maximum was \$63,525; and the total spent to date is \$10,307.
- B11. **RESOLVED**, that the following Tentative Budget, Annual District Budget Statement and Supporting Documentation for the 2018-19 school year be submitted for approval to the Essex County Superintendent of Schools:

	<u>Appropriations</u>	<u>Local Tax Levy</u>
General Fund	\$30,288,628	\$27,295,448
Special Revenue Fund	631,020	-0-
Debt Service Fund	<u>1,992,188</u>	<u>1,776,034</u>
Total Budget	<u>\$32,911,836</u>	<u>\$29,071,482</u>

BE IT FURTHER RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator/Board Secretary, uses available Banked Cap in the amount of \$61,030 and the 2018-19 Health Care Cost Adjustment of \$171,346 for anticipated health, dental and prescription insurance premium increases above the average increase of the State Health Benefits Program. The funds are to be included in the base budget for the 2018/2019 school year and increase the amount to be raised by taxation in the General Fund to \$27,295,448.

BE IT YET FURTHER RESOLVED, that the Public Hearing on the Proposed Budget be held on April 24, 2018 at 7:30 p.m. in the North End Elementary School Media Center.

- B12. Motion to **approve the proposal from Logic 54 to perform a transportation cost savings analysis of all transportation routes**. The fee for the analysis will be \$10,000 and include a comprehensive cost savings plan, recommendations for reducing transportation costs and assistance with implementing the cost saving recommendations. Additional staff training will be billed at \$125 per hour and transportation management software will be billed at \$14 per route, per month.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **retroactively accept the resignation of Erin Jensen**, High School Spanish Teacher, effective Monday, March 26, 2018, her last day of work.
- S2. Motion to **approve the employment extension of Melissa Radke, SE School**, maternity leave replacement teacher (non-tenure track), at BA +30, Step 1, \$52,052, prorated through June 20, 2018.

S3. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
Washington, DC Trip	5/18-5/22/2018	J. Schomaker	0	Chaperone
Music Matters Boston	4/20/18	M. Stanford	0	Chaperone
NJSPHA	4/26-27/2018	K. Ciprian B. Weber	0	\$0
Super Essex Conference Breakfast w/Athletes	3/28/18 (retroactively)	R. Nelson	0	\$0
NCTM	4/27/2018	R. Brady	0	\$111.25
HIB Training	5/23/2018	C. Kinney M. Fetherman	0	\$145.00
Methods to Increase the Target Language in Classes	4/30/2018	P. Spinelli	0	\$119.50
AD Assistant Workshop	4/25/2018	J. Rosania	0	\$0
IRR Training (mandatory)	7/26/2018	M. Fetherman C. Kinney L. DiMatteo T. Dyer B. Pierson J. Barboza N. DeCorte D. Chell R. Mangili R. Gogerty	0	\$175/pp

S4. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
J. Bulmer	Mat'y	MMS English	9/4-10/17/18 (30)	10/18-11/14/18 (20)*	11/15-2/19/19 (60)	2/20/19	*Pending Dr. Note
A.Castillo (nee Valle)	Mat'y	NE Speech Therapist	5/16-6/20/18 (25)	n/a	9/4-11/26/18 (60)	11/27/18	
L. Mastria	Mat'y	SE Grade 1	10/2-11/21/17 (35 days)	11/22-2/21/18 (60 days)	2/22-5/24/18 (60 days)	General Leave 5/25-6/20/18 (17)	Modification: General Leave Return Date: 9/4/18

S5. Motion to **approve the following students for Classroom Observations:**

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours Of Observation</i>
Michael Paladino	William Paterson University	SE: K-6 Physical Ed. Jennifer Manning	Sept 6, 2018 - October 25, 2018, 5 days per week
Albiona Vinca	Montclair State University	MMS: School Psychologist Eric Pace	Sept 6, 2018– June 21, 2019 150 hours total
Kenzie Sullivan	Montclair State University	MMS: K-6/TSD Jackie Seugling	Clinical I & II Aug. 27, 2018-May 30, 2019
Craig Pickrell	Montclair State University	MMS: K-6 George Czergovits	Clinical I & II Aug. 27, 2018-May 30, 2019
Taylor Giordano	William Paterson University	SE: K-3 Kelly Battista	Clinical I & II Aug. 27, 2018-May 30, 2019
Taryn McLaughlin	Montclair State University	SE: K-6/TSD Jennifer Coakley	Clinical I & II Aug. 27, 2018-May 30, 2019
Annmarie Cristiano	Philadelphia College of Pharmacy	HS: Jackie Lasky Grade 11 Health	2018 date to be determined

POLICIES

S6. Motion to **approve the First Reading of the following Policy Update/Revision:**

P9160 Public Attendance at School Events

CURRICULUM

CONTRACTS

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

April 24, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg
 May 8, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg