

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

August 21, 2018

North End Media Center
North End Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Personnel matter relative to **candidates for employment**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Legal matter relative to **Board litigation**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of the matter.
- Contract matter relative to **professional services contract (Strategic Planning)**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
Legislation
Personnel
Policy
FSA/APT

Board Presentation: District HIB Grades
Social/Emotional Support Initiatives

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes of July 24, 2018**
- B2. Motion to **approve the budgetary transfers** for the months of July 2018
- B3. Motion to **approve the Treasurer’s Report** for the month of June 2018
- B4. Motion to **approve the Board Secretary Report** for the month of June 2018
- B5. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education**, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

- B6. Motion to **pay the following List of Bills: \$1,679,248.42**

BUSINESS:

- B7. Motion to **approve Student Transportation Services for the Fall Athletic Season:**

WHEREAS, bids were advertised in the Star Ledger on July 4, 2018 for Student Transportation Services, To and From School, Bid Number 2018-2019-002, and

WHEREAS, bids were publicly opened and read aloud on July 17, 2018 at 11:00 a.m. in the Conference Room at the Board Offices, and

WHEREAS, the following bids for Student Transportation Services, Fall Athletic Season and Field Trips were received:

<u>Date</u>	<u>Pickup Time</u>	<u>Team</u>	<u>Destination</u>	<u>Buses</u>	<u>STA</u>	<u>Trans-Ed</u>
8/18/2018	6:45 AM	Varsity Football	Hasbrouck Heights HS, Hasbrouck Heights	2	966	
8/24/2018	TBD	Girls Varsity Soccer	Passaic County Tech HS, Wayne	1	483	
8/28/2018	8:45 AM	Boys Varsity Soccer	Park Ridge HS, Park Ridge	1	483	

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8/29/2018	4:15 PM	Varsity Football	James Caldwell HS, West Caldwell	2	966	
8/30/2018	8:45 AM	Varsity/JV Volleyball	Belleville HS, Belleville	1	483	
8/31/2018	9:45 AM	Girls Varsity Soccer	John F Kennedy Stadium, Hoboken	1	483	
9/4/2018	2:45 PM	Boys Varsity/JV Soccer	Glen Ridge HS, Glen Ridge	1	483	
9/6/2018	2:45 PM	Cross Country	Branchbrook Park, Lake St. & Park Ave, Newark	1	483	
9/6/2018	2:45 PM	Girls JV Tennis	TBD, Glen Ridge	1	483	
9/7/2018	2:45 PM	Girls Varsity Soccer	Newark Academy, Livingston	1	483	
9/7/2018	2:45 PM	Varsity/JV Volleyball	Newark Academy, Livingston	1	483	
9/8/2018	TBD	Boys Varsity/JV Soccer	TBD, Newark	1	483	
9/8/2018	10:45 AM	Varsity Football	Shabazz Stadium, Newark	3	1449	
9/10/2018	2:45 PM	Girls Varsity Soccer	Verona HS, Verona	1	483	
9/10/2018	2:45 PM	Girls JV Tennis	Belleville HS, Belleville	1	483	
9/12/2018	2:45 PM	Cross Country	Branchbrook Park, Lake St. & Park Ave, Newark	1	483	
9/12/2018	2:45 PM	Girls Varsity Tennis	Underhill Sports Complex, Maplewood	1	483	
9/13/2018	2:45 PM	Varsity/JV Volleyball	Orange HS, Orange	1	483	
9/14/2018	2:45 PM	Girls JV Tennis	Livingston HS, Livingston	1	483	
9/15/2018	7:30 AM	Varsity Volleyball	James Caldwell HS, West Caldwell	1	483	
9/15/2018	8:30 AM	Boys Varsity/JV Soccer	Riverfront Park, Newark	1	483	300
9/17/2018	2:45 PM	Varsity/JV Volleyball	Livingston HS, Livingston	1	483	
9/17/2018	2:45 PM	JV Football	Hanover Park HS, East Hanover	1	483	
9/17/2018	2:45 PM	Girls JV Tennis	Millburn HS, Millburn	1	483	
9/18/2018	2:45 PM	Girls JV Tennis	Pulaski Park, Bloomfield	1	483	

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9/20/2018	7:45 AM	Girls Varsity Tennis	Althea Gibson Tennis Center, Newark	1	483	300
9/20/2018	2:45 PM	Freshman Volleyball	Nutley HS, Nutley	1		
9/20/2018	2:45 PM	Cross Country	Branchbrook Park, Lake St. & Park Ave, Newark	1		
9/21/2018	2:45 PM	Girls Varsity Tennis	Verona HS, Verona	1	483	
9/21/2018	2:45 PM	Freshman Volleyball	Mt. St. Dominic Academy, Caldwell	1	483	
9/22/2018	TBD	Girls Varsity Soccer	TBD, Newark	1	483	300
9/22/2018	11:00 AM	Varsity Football	Hurrell Field, Glen Ridge	3	1449	900
9/24/2018	2:45 PM	Varsity/JV Volleyball	East Orange HS, East Orange	1	483	
9/24/2018	2:45 PM	Girls JV Tennis	West Essex HS, North Caldwell	1	483	
9/25/2018	2:45 PM	Cross Country	Branchbrook Park, Lake St. & Park Ave, Newark	1		
9/25/2018	2:45 PM	Girls Varsity Soccer	Underhill Sports Complex, Maplewood	1		
9/26/2018	2:45 PM	Freshman Volleyball	Millburn HS, Millburn	1	483	
9/26/2018	2:45 PM	Girls Varsity Tennis	West Orange HS, West Orange	1	483	
9/27/2018	2:45 PM	Boys Varsity Soccer	Orange HS, Orange	1		
9/28/2018	2:45 PM	Girls JV Tennis	Montclair Kimberly Academy, Montclair	1	483	
9/28/2018	2:45 PM	Girls Varsity Soccer	Mt. St. Dominic Academy, Caldwell	1		
10/1/2018	2:45 PM	Girls Varsity Tennis	Newark Academy, Livingston	1		
10/1/2018	2:45 PM	JV Football	John F Kennedy Stadium, Hoboken	1		
10/2/2018	1:45 PM	Cross Country	Branchbrook Park, Lake St. & Park Ave, Newark	1		
10/2/2018	2:45 PM	JV Volleyball	Montclair Kimberly Academy, Montclair	1		

10/3/2018	2:45 PM	Girls Varsity Tennis	Montclair HS, Montclair	1	483	
10/4/2018	5:45 PM	Girls Varsity Soccer	Belleville HS, Belleville	1	483	300
10/5/2018	2:45 PM	Girls JV Tennis	James Caldwell HS, West Caldwell	1	483	
10/5/2018	4:30 PM	Varsity Football	Newark Schools Stadium, Newark	3	1449	
10/6/2018	11:00 AM	Girls Varsity Soccer	Passaic Valley HS, Little Falls	1	483	300
10/8/2018	2:45 PM	Boys Varsity Soccer	East Orange HS, East Orange	1	483	
10/8/2018	4:15 PM	Varsity/JV Volleyball	Verona HS, Verona	1	483	
10/8/2018	5:30 PM	Girls Varsity Soccer	Donna Ricker Field, Wood-Ridge	1	483	300
10/10/2018	2:45 PM	Boys Varsity Soccer	West Side Park, Newark	1		
10/10/2018	3:00 PM	Varsity/JV Volleyball	Nutley HS, Nutley	1		
10/11/2018	2:45 PM	Girls Varsity Soccer	West Essex HS, North Caldwell	1	483	
10/15/2018	2:45 PM	JV Football	Shabazz Stadium, Newark	1	483	
10/18/2018	2:45 PM	Varsity/JV Volleyball	Millburn HS, Millburn	1	483	
10/20/2018	10:45 AM	Varsity Football	Verona HS, Verona	3	1449	900
10/24/2018	2:45 PM	Varsity/JV Volleyball	Morris Knolls HS, Rockaway	1	483	
10/26/2018	1:00 PM	Cross Country	Branchbrook Park, Lake St. & Park Ave, Newark	1	483	
10/29/2018	2:45 PM	JV Football	Untermann Field, Newark	1	483	

NOW, THEREFORE BE IT RESOLVED, that the Cedar Grove Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, hereby approves the above highlighted routes to the listed vendors for Student Transportation Services for the Fall Athletic Season.

BE IT YET FURTHER RESOLVED, that the field trip hourly rate of \$125 provided by STA is rejected for being over budget.

- B8. Motion to **approve the 2nd quarter Unemployment Insurance for \$552.00, check number 1047.**
- B9. Motion to **retroactively approve the location agreement with Fernando Forrero Photographer** and the Cedar Grove Board of Education for a photography shoot at Cedar Grove High School on July 31, 2018 for a fee of \$2500 and \$48 for custodial overtime, if necessary. The agreement is on file in the Board office.
- B10. Motion to **retroactively approve the location agreement with Cause & Effect Productions Inc.** and the Cedar Grove Board of Education for a commercial filming at Cedar Grove High School on August 17, 2018 for a fee of \$2000 and \$48 for custodial overtime, if necessary. The agreement is on file in the Board office.
- B11. Motion to **approve an equipment lease with American Capital** for the purchase of 150 HP Chromebook Laptops through CDW for a four year annual payment of \$11,089.60.
- B12. Motion to **retroactively approve Paul Davis Restoration** to provide emergency mitigation and reconstruction services from water damage at South End School, Memorial Middle School and Leonard R. Parks School.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **affirm the Superintendent's report on harassment, intimidation and bullying (HIB)** from July 24, 2018.
- S2. Motion to **approve Diana Sandoval, CGHS Spanish Teacher**, at MA Step 10, \$65,522, for the 2018-2019 school year.
- S3. Motion to **approve Cassandra Castro, MMS Maternity Leave Replacement English Teacher**, non-tenure track, at BA+15 Step 1, \$51,868, prorated, from September 4, 2018 to February 21, 2019.
- S4. Motion to **approve Melinda Milano, SE Grade 1 Teacher**, at BA Step 4, \$52,868, from September 4, 2018 to June 30, 2019
- S5. Motion to **approve Cristina Allstaedt, SE Grade 4 Teacher**, at BA Step 4, \$52,868, from September 4, 2018 to June 30, 2019.
- S6. Motion to **approve Jennifer Burden, SE, Maternity Leave Replacement Resource Teacher**, non-tenure track, at MA Step 6, \$58,868, prorated, from September 4, 2018 to January 8, 2019.

- S7. Motion to **retroactively approve Ryan Pagano, District Building and Grounds Custodian**, at Step 3, \$37,756, from August 1, 2018 to June 30, 2019.
- S8. Motion to retroactively approve **Sean Kercherson, Summer Music Program Personnel**, an additional \$630. This increase will change the total amount from \$1470 to \$2100.
- S9. Motion to **accept the resignation of Michael Barbieri, MMS Choir & General Music Teacher**, as of August 2, 2018.
- S10. Motion to **approve Christopher Kinney as the ESEA Title I Coordinator at the amount of \$6,566** as per the ESEA 2018-2019 Grant submission.
- S11. Motion to **approve Denise Geddis for supplemental instruction** from August 6, 2018 to August 16, 2018, at the curriculum rate of \$35.00 per hour, not to exceed a total of 12 hours.
- S12. Motion to **approve the longevity revision for Lynn DiMatteo, SE Principal**, from \$6,570 to \$6,750 for the 2018-2019 school year.
- S13. Motion to **rescind Rosemary De Rose, full time Lunch Aide, and approve as a Substitute Lunch Aide at North End School**, for the 2018-19 school year at a rate of \$11.00 per hour.
- S14. Motion to **approve the following Substitute Teachers for the 2018-2019** school year at the per diem rate of \$90.00:
- | | | |
|--------------------|----------------------|-----------------------|
| Jill Gurhan | Stewart Resnick | Maryann Asaro-Illardi |
| Tom DeBernardo | Donna Zambrano | Alberto Martinez |
| Brielle Raddi | Christine Karabestos | Victoria Zahn |
| Elizabeth Daniel | Sharon Krohn | Phyllis Dhumez |
| Jaime Lee Ruggiero | Susan Casale | Lindita Leddy |
| Alissa Lyons | Margaret Pantusa | Christa Matera |
| Melissa Radke | | |
- S15. Motion to **approve the following Substitute Nurses for the 2018-19** school year at the per diem rate of \$175.00: Kathy DeMarsico Tiffany Caputo Willis
- S16. Motion to **approve the following as school volunteers**:
- | | | | |
|--------------------|----|-----------------------|----|
| Gabriela VanLenten | NE | Elizabeth Kolodziej | SE |
| Jennifer Babicz | NE | Claudia Lagunes-Teran | NE |
| Jalpa Patel | NE | Katherine Rubin | SE |
| Valeria Luppino | SE | Vincent Rubin | SE |
- S17. Motion to **reimburse the following school-based volunteers** for fingerprinting expenses as per policy #9180: Elizabeth Kolodziej SE \$32.41

S18. Motion to **reimburse David Mullen, Summer Help Custodian**, for fingerprinting expenses in the amount of \$73.66.

S19. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
NJ Supt Council	10/11;11/15;12/13;1/17;2/14;3/14;4/18;5/23	M Fetherman	0	\$600 (dues)
Facilities Training	8/14/18 (retroactively)	M. Gaita J. Bannon	0	\$0

S20. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
C. Imperatore	Mat'y	MMS- Music	10/5-12/6/18 (40)	n/a	12/7-3/11/2019 (60)	3/12/18	
N. Anderson	Illness	SE/Secretary	n/a	9/4-9/28/18 (19 days)	n/a	10/1/18	

S21. Motion to **approve the following stipend positions according to the new agreement** for the 2018-19 School year for the **South End School Advisors**:

Lunch Duty	Mena Farinhas & split Sandy Malagiere (TBD) Kevin Skowronek (3 days) & Brenda Conynham	\$4500
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S22. Motion to **approve the following stipend positions according to the new agreement** for the 2018-19 School year for the **High School Advisors**:

Pride Advisor	Caitlin Reilly	\$ 2631
Assistant Pride Advisor	Adriana Durso	\$1644
Tech Designer Drama	Michael Gencarelli	\$562
Tech Designer Musical	Michael Gencarelli	\$562
Summer Weight Room Advisor-retroactive	Ryan Corbosiero	\$2647
Fall Weight Room Advisor	Joseph Cardinale	\$2647
Saturday Detention Advisors	Jessica Schomaker, Alicia Angione, Alexa Rubino	\$35 curriculum rate per/hour

- S23. Motion to **approve the Statement of Assurance for the Comprehensive Equity Plan (CEP) for the 2018-2019 school year.** This statement affirms compliance with laws, statutes and regulations governing equity in education to the County Office by September 1, 2018. Affirmative Action Officers for the 2018-2019 school year are Mr. Bart Pierson and Mrs. Janine Barboza.
- S24. Motion to **approve Marie Criscuolo to the position of Transportation Liason** at a stipend of \$9,000 for the 2018-2019 school year.
- S25. Motion to **approve Theresa Lombardi to the position of Substitute Caller** at a stipend of \$8,000 for the 2018-2019 school year.
- S26. Motion to **approve Carmela Varricchio, North End School Paraprofessional,** at \$19,421, for the 2018-2019 school year.
- S27. Motion to **accept the resignation of Joan Puzzo-Buckhard, NE Lunch Aide,** as of August 21, 2018.

CURRICULUM

- S27. Motion to **approve the following curriculum** that has been newly written for implementation during the 2018-19 school year:
- Engineering Robotics, Grades 11-12

POLICIES

- S28. Motion to **approve the First Reading of the following Policy Updates/Revisions:**
- P & R 7440 School District Security (M) (Revised)**
P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M), (Revised)
P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630 Emergency School Bus Procedures (M) (Revised)
P 9242 Use of Electronic Signatures (New)
P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
P 2431 Athletic Competition (M) (Revised)
R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
P & R 5350 Student Suicide Prevention (M) (Revised)
P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
P 5533 Student Smoking (M) (Revised)
P 5535 Passive Breath Alcohol Sensor Device (Revised)

- P & R 1613 Disclosure and Review of Applicant's Employment History (M)
(New)**
- P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised)**
- R 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M)
(Abolished)**
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for
Students with Disabilities (M) (Revised)**
- P & R 2468 Independent Educational Evaluations**
- P & R 5420 Reporting Pupil Progress (M)**
- P & R 2624 Grading System**
- P & R 5511 Dress and Grooming**

CONTRACTS

- S29. Motion to **approve the following parent transportation contract for the 2018-2019 school year** (ESY 2018-June 2019): ID No. 9681860694, \$25.00 per diem, 210 maximum).
- S30. Motion to **approve the following contracts for special education students**, as recommended by the Director of Special Services, for the 2018-2019 school year:

Windsor Learning Center

Student: 3494196488
Tuition 2018-2019
Total \$55,800.00

Banyan School

Student 5010508395
Tuition 2018-2019 \$56,215.80

Winston Preparatory School

Tuition for the 2018-2019 school year
Student: 6572397289
Tuition: \$65,900
Student: 4384115997
Tuition: \$65,900 ESY \$4,500
Total: \$136,300.00

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF
THE AGENDA.**

Announcement of future meetings:

September 4, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg
September 18, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg