

**CEDAR GROVE BOARD OF EDUCATION**  
**Cedar Grove, New Jersey**  
**AGENDA**

**January 2, 2018**

**North End School Teachers Room**  
**North End Media Center**

**Executive Session 7 PM**  
**Public Session 8 PM**

Call to order by the Board Secretary

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **suspensions**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will probably never occur due to the confidentiality of the matter.
- Legal matter relative to the **LRP Lease Agreement**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.

Reconvene in Public Session

Pledge of Allegiance

**Announcement:** The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.**

**FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY**

On Tuesday, November 7, 2017 the Annual School Election for the Cedar Grove School District was held between the hours of 6:00 am and 8:00 p.m. and as much longer as was necessary to permit all of the legal voters then present at the polling places to vote.

Voting was conducted for the election of one member to the Board of Education for a period of three years.

The votes were certified by the Office of the Clerk of Essex County and the results of the election were as follows:

Candidates for 3-year term

Christine Dye 1,793

The candidate elected for a three-year term was: Christine Dye

**OATH OF OFFICE** administered to the newly elected Board Member by the Board Secretary.

**ROLL CALL**

**ORGANIZATION ACTION ITEMS**

B1. Motion to appoint the **Board Secretary as the Temporary Chairperson.**

B2. Election for the office of **Board President.**

**Motion to elect \_\_\_\_\_ as President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.**

B3. Election for the office of **Board Vice President.**

**Motion to elect \_\_\_\_\_ as Vice President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.**

**THE NEWLY ELECTED PRESIDENT NOW PRESIDES AT THE MEETING.**

B4. Motion to **approve, to the extent consistent with State Law, Policies and By-Laws,** that the Board will be guided by *Robert's Rules of Order.*

B5. Motion to **adopt and be governed in all actions to come before the Board by the written Board Policies, Regulations, and Job Descriptions** previously duly adopted and currently in use.

B6. Motion to **approve the following Board meeting dates** for the remainder of the 2017-2018 school year and for the time period July 2018 through January 2019. The Board will meet to discuss or act upon public business at 7:30 pm in the Media Center of North End School, unless otherwise noted. In addition, such other meetings as the Board of Education business may require, shall be scheduled and held, but pursuant to and with such additional notice as is required by law. An executive session will precede the regular meeting at 6:30 pm to discuss personnel matters, negotiations, and/or ongoing litigation:

January 16, 2018  
February 6, 2018  
February 27, 2018  
March 6, 2018  
March 20, 2018  
April 10, 2018  
April 24, 2018 (Public Hearing)  
May 8, 2018  
May 22, 2018  
June 12, 2018  
July 24, 2018  
August 21, 2018

September 4, 2018  
 September 18, 2018  
 October 2, 2018  
 October 16, 2018  
 November 6, 2018  
 November 20, 2018  
 December 4, 2018  
 December 18, 2018  
 January 9, 2019 (Reorganization Meeting)

- B7. Motion to **acknowledge receipt of the Code of Ethics material** forwarded to the District by NJ School Boards Association; and **BE IT FURTHER RESOLVED**, to adopt the Code of Ethics as per N.J.S.A. 18A:12-21 et seq. The Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.
- B8. Motion to **approve the following Board committees** for the time period January 3, 2018 through the next Board Reorganization Meeting:

Standing Committees/Liaisons	Board Member	Board Member
Curriculum (2)		
Communications (2)		
Facilities (2)		
Finance (2)		
Legislation (1)		
Personnel-CGEA Negotiations (2)		
Personnel-CGSAA Negotiations (2)		
Personnel-CGCA Negotiations (1)		
Personnel-Elementary Teachers (2)		
Personnel-Secondary Teachers (2)		
Policy (2)		
NJSBA Delegate (1)		(alt)
ECSBA Delegate (1)		(alt)
NE FSA Liaison (1)		(alt)
SE FSA Liaison (1)		(alt)
CGHS APT Liaison (1)		(alt)

MMS FSA Liaison (1)		(alt)
Town Council Liaisons (2)		
Cable TV Liaison (1)		
Music Matters (1)		(alt)
Special Education (2)		
Recreation Board Liaison (1)		(alt)

B9. Motion to **approve The Verona Cedar Grove Times and/or The Star-Ledger and/or TAPinto** as official newspapers in which to advertise Board notices.

B10. Motion to **approve the following Reorganization Appointments and Designations** from January 3, 2018 through the next Board Reorganization Meeting:

Board Secretary	Mr. Michael DeVita
Treasurer of School Moneys	Mr. William Homa
Attendance Officer	Mr. Rick Mangili, CGHS
	Mr. Nick DeCorte, MMS
	Mrs. Lynn DiMatteo, SE
	Ms. Traci Dyer, NE
Public Agency Compliance Officer	Mr. Michael DeVita
Qualified Purchasing Agent	Mr. Michael DeVita
Affirmative Action Officers	Mr. Bart Pierson
	Mrs. Janine Barboza
	Mr. Chris Kinney
Abused, Neglected, Missing and Homeless Children Liaison	
HIB District Coordinator	Mr. Chris Kinney
Substance Awareness Coordinator	Mrs. Donna DeFabiis
Title IX Coordinators	Mrs. Janine Barboza and Mr. Bart Pierson
Section 504 CGHS Coordinator	Mr. Steve Gallagher
Section 504 Mem. Middle School Coord.	Mr. Derrick Chell
Section 504 South End School Coordinator	Mrs. Lynn DiMatteo
Section 504 North End School Coordinator	Ms. Traci Dyer
ADA Coordinator	Mr. Chris Kinney
A.H.E.R.A. Designee	Mr. Mario Gaita
Right to Know Officer	Mr. Mario Gaita
Chemical Hygiene Officer	Mr. Mario Gaita
Safety & Health Designee	Mr. Mario Gaita
Indoor Air Quality/PEOSH Designee	Mr. Mario Gaita
Integrated Pest Mgmt. Designee	Mr. Mario Gaita

B11. Motion to **appoint Mr. Michael DeVita as the District Qualified Purchasing Agent** according to the rules and regulations of P.L. 1999 and to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Cedar Grove

Board of Education. **FURTHER RESOLVED: that the District Qualified Purchasing Agent has the authorization to award contracts up to the bid threshold of \$40,000 and set the quote threshold at 15% of the bid threshold amount, as per 18A:18A-3.**

B12. Motion to **approve Investors Savings Bank as the designated and approved depository of school district funds** from January 3, 2018 to the next Board Reorganization Meeting.

B13. Motion to **require that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title:**

Cedar Grove BOE Unemployment Trust Account	Treasurer/Board Secretary/President (any 2)
Cedar Grove BOE Operating Account	President/Board Secretary/Treasurer (any 2)
Cedar Grove Payroll Account	President/Board Secretary/Treasurer (any 2)
Cedar Grove Cafeteria Account	President/Board Secretary/Treasurer (1)
Cedar Grove Payroll Agency (Deductions) Account	President/Board Secretary/Treasurer (any 2)
Lease Trust-LRP	Board Secretary/President/Treasurer
CGHS Student Activities	Board Secretary/Building Principal/Athletic Director (any 2)
MMS Student Activities	Board Secretary/Building Principal/School Secretary (any 2)
North End Student Activities	Board Secretary/Building Principal/School Secretary (any 2)
South End Student Activities	Board Secretary/Building Principal/School Secretary (any 2)
Cedar Grove Flexible Spending Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove Debt Service Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove Capital Projects Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove Capital Reserve Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove High School Athletic Account	Board Secretary/Principal/Ath. Dir. (any 2)
Scholarship Fund	Board Secretary
Miele Scholarship Fund	Board Secretary
D. Revesz Memorial Scholarship Fund	Board Secretary
Michael Kapura Scholarship Fund	Board Secretary
David Murray Memorial Scholarship Fund	Board Secretary
Laura Moscato Scholarship Fund	Board Secretary
Laura Patuelli Scholarship Fund	Board Secretary
Garden Center Scholarship Fund	Board Secretary

B14. Motion to **approve the use of facsimile and signature stamps for the President, Board Secretary and Treasurer of School Monies on all warrants.**

B15. Motion to **authorize the Business Administrator/Board Secretary to make intra-bank electronic fund transfers** to Board of Education accounts.

- B16. Motion to **authorize the Business Administrator/Board Secretary to make investment decisions** in accordance with N.J.S.A. 18A:20-37-39, when in the best interest of the Board of Education
- B17. Motion to **authorize the Business Administrator/Board Secretary to affix the Board of Education seal** to any appropriate document.
- B18. Motion to **approve the establishment of a Petty Cash Fund** and appoint the custodian of the fund, pursuant to N.J.A.C. 6A:23-2.9, N.J.S.A. 18A-19-13 as follows:

	<u>Amount of Fund</u>	<u>Maximum Single Expenditure</u>
<u>High School</u>		
Mr. Rick Mangili	\$200.00	\$50.00
<u>Middle School</u>		
Mr. Nick DeCorte	\$25.00	\$25.00
<u>South End School</u>		
Mrs. Lynn DiMatteo	\$25.00	\$25.00
<u>North End School</u>		
Ms. Traci Dyer	\$25.00	\$25.00
<u>Superintendent's Office</u>		
Ms. Theresa Lombardi	\$200.00	\$50.00

- B19. Motion to **adopt the uniform minimum chart of accounts** distributed by the State and utilized by the District, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to **authorize the Superintendent of Schools to make any necessary transfers** below the level of the NJDOE Chart of Accounts, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
- B20. Motion to **appoint the Business Administrator/Board Secretary as the Custodian of Government Records** for the period January 3, 2018 through the next Board Reorganization meeting, as required by N.J.S.A. 47:1A-1, et. seq., the New Jersey Open Publics Law, and establish a photocopy fee of five cents (\$.05) for printed matter of letter size page or smaller and seven cents (\$.07) for printed matter of legal size or larger for official public documents.
- B21. Motion to **authorize the Business Administrator/Board Secretary to solicit bids** when required.
- B22. Motion to **authorize the Business Administrator/Board Secretary to participate in the New Jersey State Contract Process**; and BE IT FURTHER RESOLVED, to

authorize the Business Administrator/Board Secretary to utilize State Contracts for purchases when feasible.

- B23. Motion to **approve continued participation at various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost to the Cedar Grove School District to include:**

<i>Company</i>	<i>Contract #</i>	<i>Description of Goods/Services</i>
Atlantic Tomorrows Office	T-2075/51464	Savin Copiers
Dell	89850,89967,88796	Computers & Associated Software/Licenses
CDW Government	89849	Software License & Related Service
Storr Tractor Company	43038	Grounds Equipment
Grainger	M0002	Industrial Supplies/Equipment
Cliffside Body Corp	40822,89250,88268	Vehicle Repair Services
Staples	77249(A74337)	Supplies
School Specialty	T0114/A80986	Supplies
Meru		Technology Equipment & Associated Software/Licenses
United Business Systems	M0053 13-R 22832	Cannon Copiers
Stewart Business Systems	M0053 13-R 22832	Xerox Copiers
Educational Services Commission of New Jersey Cooperative Pricing System, Parsippany, NJ		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment

<p>TCPN (The Cooperative Purchasing Network), Houston, TX</p>		<p>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p>
<p>GSA.GOV (United States General Services Administration), Washington, DC</p>		<p>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p>
<p>PEPPM Technology Bidding &amp; Purchasing Program, Milton, PA</p>		<p>Technology Equipment &amp; Associated Software/Licenses</p>
<p>US Communities, Gaithersburg, MD</p>		<p>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p>
<p>Hunterdon County Educational Services Commission, Lebanon, NJ</p>		<p>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p>
<p>Essex Regional Educational Services Commission Cooperative Pricing System, Fairfield, NJ</p>		<p>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p>
<p>The Interlocal Purchasing System (TIPS)</p>		<p>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p>



National Cooperative Purchasing Alliance		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
Keystone Purchasing Network		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment

Further, be it resolved, that the QPA for the district be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

- B24. Motion to **approve the adoption of the existing Contracts and Agreements** to which the Cedar Grove Board of Education is a party.
- B25. Motion to **reaffirm the Cedar Grove School District’s participation in the Educational Data Service, Inc. Cooperative Pricing System (Ed-Data)**, for the purchasing of supplies, goods and services for the remainder of the 2017-2018 school year from its authorized vendors.
- B26. Motion to **authorize the Business Administrator/Board Secretary to release warrants** for payment of the District’s bills and payroll as needed in between scheduled Board meetings and have those claims ratified at the next regular Board Meeting.
- B27. Motion that the **Business Administrator/Board Secretary, or his designee, be designated as the Board’s agents to request state and federal funds** under the existing State and Federal Laws from January 3, 2018 to the next Board’s Reorganization meeting.
- B28. Motion to **approve that the Cedar Grove Board of Education, in compliance with N.J.A.C. 6:3-6.3(a) 2, acknowledges the following language on student records in Policy 8330:**  
 “Mandated public records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with NJAC 6A:32-7.3. Permitted pupil records are records authorized by the Board to be collected in order to promote the education welfare of the pupil. The Board shall authorize the permitted records to be collected by adopting at a regular public Board meeting a resolution listing such permitted records or Regulation 8330, which will list such permitted records.”

- B29. Motion to **approve National Life Group as a tax shelter annuity company** for the remainder of the 2017/2018 school year, as per N.J.S.A. 18A:66-127.
- B30. Motion that **the Cedar Grove Board of Education hereby adopts the following “Code of Ethics” as established by the New Jersey School Boards Association.**

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BE IT FURTHER RESOLVED, that the Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

**B31. Motion for approval of professional appointments:**

WHEREAS, there exists a need for board counsel services, auditing services, school physician services, architectural services, financial services, environmental services and indoor air quality/asbestos services and;

WHEREAS, such board counsel services, auditing services, school physician services architectural services, financial services, environmental services and indoor air quality/asbestos services can be provided only by specialized firms and individuals, and the below firms are so recognized as such a firm or individual and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED: That the Cedar Grove Board of Education hereby approves the following:

1. The professional appointments of the below firms/individuals are retained for the term commencing January 3, 2018 to and including the date of the next Board Reorganization meeting:

School Physician(s)	Vanguard Medical Group 271 Grove Ave. Verona, NJ 07044
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Auditing Firm	Lerch, Vinci & Higgins 17-17 State Highway #208N Fairlawn, NJ 07410
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Architect-of-Record	Robert Donahue 14 Main St. – Suite 305 Madison, NJ 07940
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Bond Counsel	Rogut McCarthy, LLC 37 Alden St. Cranford, NJ 07016
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Board Attorney	Sciarrillo, Cornell, Merlino, McKeever & Osburne 238 St. Paul St. Westfield, NJ 07090
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Financial Advisor                      Phoenix Advisors, LLC  
4 West Park St.  
Bordentown, NJ 08505

Environmental                            NAETI  
3321 Doris Ave.  
Ocean, NJ 07712

Indoor Air Quality/  
Asbestos                                  AHERA Consultants  
PO Box 385  
Oceanville, NJ 08231

2.     The contracts are awarded without competitive bidding as “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3.     A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.

**B32. Motion to approve the following Extraordinary Unspecifiable Services:**

WHEREAS, there exists a need for brokerage services in connection with insurance benefits and insurance risk advisement for the 2018 Year, and

WHEREAS, it has been determined that such Brokerage services are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of insurance benefits and insurance risk advisement and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE, BE IT RESOLVED, that the Cedar Grove Board of Education approves the following:

1.     The brokerage services of IMAC Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance benefits.
2.     The brokerage services of C. Walter Searle Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance risk advisement.
3.     Both contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) and N.J.S.A. 40A: 11-5(1)(a)(ii) and 40A: 11-5(1)(m) because it is for services that cannot be reasonably described and bid.
4.     A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

- B33. Motion to **appoint the following service providers** for the remainder of the 2017-2018 School Year:

Sandra Jones, LPN: \$43/hour

STARS Therapy – Feeding and Speech Therapies, \$140/hour

Caldwell Pediatric Therapy – Physical and Occupational Therapies, \$85/hour

Occupational Therapy Consultants – OT, PT and Speech Learning Therapies, \$85/hr

Gregory Parker, ABA: \$68/hour

Dr. Elliot Grossman – Psychological Evaluation

Next Step Pediatric Therapy – PT services, \$84/hour

Intensive Therapeutics – OT services, \$85/hour

Speech & Hearing Associates – Evaluations

Assistive Tek – Technology Evaluations

Carl Ziesing, PhD & Keith Golin, PhD – Clinical Neuropsychology

The Music Moment – Music Therapy, \$220/hour

Knotted Thread – Deaf Services, \$95/hour

Coordinated Treatment Solutions – Counseling, \$250/hour

Platt Psychiatric Associates – Evaluations

JVS – Transition Services

Dr. Mark Faber – Psychiatric Evaluations, \$550 per

Good Talking People – Social Skills, \$80/hour

Dr. Bryan Fennelly – Psychiatric Evaluations

North Jersey Behavioral Health – ABA Services, \$150/session

Therapeutic Options – Social Skills

Faith Therapy – OT Services, \$86/hour

Rebecca Foti – Interventionist, \$85/hour

Melick-Tully & Associates – Environment Services

Joe Bell Enterprises – Custodial Uniforms

Prompton Food Service – Food Service Provider

Northwest Evaluation – MAP testing

Dial Pest Control – IPM Services

Natural Lawn of America

Pitney Bowes Global Financial – Postage Meter

NAETI – National Asbestos & Environmental Testing Institute

AM Consultants – Fixed Asset Consultant

Essex Regional Educational Services Commission – Transportation Cooperative

New Jersey Wild Geese Control, Inc.

AmeriHealth Administrators (COBRA administration)

Strauss Esmay Associated, LLP- Policy & Regulations Consultants

Western States Contracting Alliance

Stronge & Associates – Teacher / Administrator Evaluation and Assessment

E-Rate Consulting

Substitute Service, LLC – Attendance Reporting Services

Genesis Educational Services – Student Information System

K12USA.com – Email, TroubleTrakker, Web Filtering

Frontline Technologies Group – IEP Direct

United Business Systems – Photocopiers

Bollinger Insurance – Student Accident Coverage  
Delta Dental of New Jersey – Dental Coverage  
Horizon Blue Cross Blue Shield – Medical & Prescription Coverage  
Computer Solutions – Accounting & Personnel Systems

- B34. Motion to **appoint the Superintendent as Acting Board Secretary** for emergency purposes.

### **COMMITTEE REPORTS**

Curriculum  
Communications  
Facilities  
Finance  
Legislation  
Personnel  
Policy  
FSA/APT

### **Board Presentation:**

### **FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY**

### **MINUTES**

- B35. Motion to **approve the Public and Executive minutes of December 19, 2017.**

- B36. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).**

### **BUSINESS:**

### **FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

### **PERSONNEL**

- S1. Motion to **retroactively approve Rosemary DeRose as a full time lunch aide from January 2, 2018 to June 20, 2018 at a pro-rated of \$4,436.**

S2. Motion to **approve the extra sixth period and /or seventh period classes at a prorated rate of \$6300** for the 2017-2018 school year for the following teacher:  
 High School: Erin Jensen- Spanish

S3. Motion to **approve the following personnel for home/supplemental instruction** during the 2017- 2018 school year at the curriculum rate of \$35 per hour:  
 South End School: Christopher Faley

S4. Motion to **approve the following as school volunteers:**  
 Vidya Atal NE  
 Fotoula Anastasopoulo NE  
 Stephanie Salen NE

S5. Motion to **reimburse the following school-based volunteer** for fingerprinting expenses as per policy #9180 at the rate of: Stephanie Salen NE \$32.44

S6. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
NNJAP Science Consotium	1/10/2018	M. Tedesco	0	\$0
ASAP NJ Conference	2/8-9/2018	D. DeFabiis	0	\$325 (Pd Special Services)
MedBridge Education Courses	Online	K. Hanlon	0	\$125

**POLICIES & REGULATIONS**

**CURRICULUM**

**CONTRACTS**

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.**

Announcement of future meetings:

January 16, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30pm Regular Mtg  
 February 6, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30pm Regular Mtg