

**CEDAR GROVE BOARD OF EDUCATION**  
**Cedar Grove, New Jersey**  
**AGENDA**

**July 24, 2018**

**North End School Teachers Room**  
**North End Media Center**

**Executive Session 6:00 PM**  
**Public Session 7:30 PM**

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Student matter relative to **suspensions**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will probably never occur due to the confidentiality of the matter.
- Personnel matter relative to **candidates for employment**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Personnel matter relative to a **due process hearing**. Action is not expected to follow discussion in executive session. Due to the confidentiality of personnel matters, public release of this discussion will probably never occur.
- Contract matter relative to **collective bargaining**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Legal matter relative to **Board litigation**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of the matter.

Reconvene in Public Session

Pledge of Allegiance

**Announcement:** The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.**

**COMMITTEE REPORTS**

Curriculum

Communications

Facilities

Finance

Legislation

Personnel

Policy

FSA/APT

**Board Presentation:** Special Education Monitoring Report

**FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY**

B1 Motion to **accept the resignation of Frank Mandala** from the Cedar Grove Board of Education, effective July 24, 2018.

**MINUTES**

B2. Motion to **approve the Public and Executive minutes of June 12, 2018.**

B3. Motion to **approve the Budgetary Transfers** for the month of June 2018.

B4. Motion to **approve the Treasurer's Report** for the month of May 2018.

B5. Motion to **approve the Board Secretary Report** for the month of May 2018.

B6. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education**, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

**BILLS**

B7. Motion to **pay the following List of Bills: July 24, 2018**  
\$6,293,502.02

**BUSINESS:**

B8. Motion to **approve the 2018/2019 workers' compensation assessment in the amount of \$142,033 and the insured assessment in the amount of \$141,563 to the Pooled Insurance Program of New Jersey.**

B9. Motion to **retroactively accept the generous donation from the North End FSA in the amount of \$2,342.66** for a grant for two FM Units.

B10. Motion to **accept the generous donation from the North End FSA** in the amount of \$396 for a grant to Ms. Danielle McLaughlin.

B11. Motion to **retroactively approve the location agreement with Great Mustachio Filmworks** and the Cedar Grove Board of Education for a television pilot at Cedar Grove High School and Memorial Middle School between June 21, 2018 and July 3, 2018. Production company to donate items to Memorial Middle School including a sofa, television and Wireless Eggspert music kit valued at \$910 and pay \$48 for custodial overtime, if necessary. The agreement is on file in the Board office.

- B12. Motion to **retroactively approve the location agreement with Ugly Productions & Helm Media** and the Cedar Grove Board of Education for a small film shoot at Cedar Grove High School on July 13, 2018 for a fee of \$500 and \$48 for custodial overtime, if necessary. The agreement is on file in the Board office.
- B13. Motion to **approve the location agreement with The Patch** and the Cedar Grove Board of Education for a filming of a television pilot at Cedar Grove High School on August 3, 2018 to August 6, 2018 for a fee of \$500 per day and \$48 for custodial overtime, if necessary. The agreement is on file in the Board office.
- B14. Motion to **approve SSP Video, LLC’s proposal for the 2018/2019 school year to film twelve (three scrimmages and nine regular season games) Cedar Grove High School football games at a cost not to exceed \$1,620.** SSP Video will use professional grade HD equipment and upload the films to Hudl by the next calendar morning.
- B15. Motion to **approve the location agreement with Lion Television** and the Cedar Grove Board of Education for a video shoot at Cedar Grove High School on July 23, 2018 for a fee of \$1,500 and \$48 for custodial overtime, if necessary. The agreement is on file in the Board office.
- B16. Motion to **approve the location agreement with LTwo Productions** and the Cedar Grove Board of Education for a still photography shoot at Cedar Grove High School on July 28, 2018 for a fee of \$5,000. The agreement is on file in the Board office.
- B17. Motion to approve the acceptance of the Preliminary Eligible Cost Letters from the New Jersey Department of Education for the below projects:

<u>Project Number</u>	<u>Amount</u>
0760-050-18-1000	\$ 1,140,711
0760-058-18-1000	\$ 525,810
0760-060-18-1000	\$ 857,108
0760-090-18-1000	\$ 441,187

**B18. RESOLUTION PROVIDING FOR A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON \_\_\_\_\_, 2018**

BE IT RESOLVED by The Board of Education of the Township of Cedar Grove, in the County of Essex, New Jersey, as follows:

1. A special election of the legal voters of this School District shall be held on \_\_\_\_\_, 2018 between the hours of \_\_\_\_\_ .M. and \_\_\_\_\_ P.M., in the School District at the schools and places and for the purposes hereinafter provided.

2. The following school bond proposal shall be voted upon at the special school election:

## PROPOSAL

RESOLVED, that The Board of Education of the Township of Cedar Grove, in the County of Essex, New Jersey shall

(A) undertake the following improvements (including related work and equipment) in the School District (the "Project"): (1) Cedar Grove High School – construction of a security vestibule and other security and safety upgrades and improvements and installation of an emergency generator; (2) North End Elementary School – construction of a security vestibule and other security and safety upgrades and improvements, construction of a handicapped access ramp and relocation of handicapped parking spaces; (3) Memorial Middle School – construction of a security vestibule and other security and safety upgrades and improvements; and (4) South End Elementary School – construction of a security vestibule and other security and safety upgrades and improvements, undertaking of drainage and site improvements and relocation of handicapped parking spaces;

(B) expend therefor not exceeding \$2,964,816; and

(C) issue bonds or notes of the School District for the Project in the principal amount not exceeding \$2,964,816. The Commissioner of Education (the "Commissioner") has determined that the final eligible costs of the Project are \$2,964,816, which has been allocated by the Commissioner as follows: Cedar Grove H.S. project - \$1,140,711; North End E.S. project - \$857,108; Memorial M.S. project - \$525,810; and South End E.S. project - \$441,187. The State of New Jersey, pursuant to N.J.S.A. 18A:7G-9, has approved debt service aid equal to 40% of the annual debt service due with respect to the final eligible costs of the Project. The School District may transfer a portion of the proposed local share cost of one project to another under circumstances permitted by statute.

3. The polling places for the election (described by reference to the election districts used at the last General Election in the Township of Cedar Grove, County of Essex, New Jersey) are established and have been designated as follows, and no person shall vote at the election elsewhere than at the polling place designated for the voters of the election district in which he or she resides:

### POLLING PLACE NO. 1

Polling Place at the United Presbyterian Church located at 155 Commerce Road in the School District for legal voters residing within General Election District No. 1, Township of Cedar Grove.

### POLLING PLACE NO. 2

Polling Place at the North End Fire House located at 170 E. Lindsley Road in the School District for legal voters residing within General Election District No. 2, Township of Cedar Grove.

POLLING PLACE NO. 3

Polling Place at the Memorial Middle School located at 500 Ridge Road in the School District for legal voters residing within General Election District No. 3, Township of Cedar Grove.

POLLING PLACE NO. 4

Polling Place at the Cedar Grove High School located at Rugby Road in the School District for legal voters residing within General Election Districts Nos. 4 and 5, Township of Cedar Grove.

POLLING PLACE NO. 5

Polling Place at the Leonard R. Parks School located at 520 Pompton Avenue in the School District for legal voters residing within General Election Districts Nos. 6 and 10, Township of Cedar Grove.

POLLING PLACE NO. 6

Polling Place at the Ambulance and Rescue Squad located at 651 Pompton Avenue in the School District for legal voters residing within General Election District No. 7, Township of Cedar Grove.

POLLING PLACE NO. 7

Polling Place at the North End School located at 122 Stevens Avenue in the School District for legal voters residing within General Election District No. 8, Township of Cedar Grove.

POLLING PLACE NO. 8

Polling Place at the South End School located at 116 Harper Terrace in the School District for legal voters residing within General Election District No. 9, Township of Cedar Grove.

4. This Board of Education hereby approves and adopts the proposal set forth in Section 2 hereof and, subject to the approval of the legal voters of the school district, hereby determines to carry out the same. The Board Secretary, the Superintendent of Schools and other representatives of the Board of Education are hereby authorized to take all necessary actions in connection with the special school election.

5. This Board of Education hereby acknowledges and confirms that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement has been prepared as of the date of this resolution by the chief financial officer of the Township of Cedar Grove, being every municipality comprised within the School District, giving effect to the proposed authorization of bonds of the School District in the amount stated in the proposal set forth in Section 2 hereof and that the supplemental debt statement has been filed in the office of the Clerk of the Township of Cedar Grove and in the office of the Board Secretary of this Board of Education prior to the adoption of this resolution. This Board of Education hereby directs the Board Secretary of the Board of Education to have the supplemental debt statement filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election authorized herein.

6. This resolution shall take effect immediately upon its adoption.

B19. Motion to **approve the 2018-2019 Student Transportation Services:**

WHEREAS, bids were advertised in the Star Ledger on July 4, 2018 for Student Transportation Services, To and From School, Bid Number 2018-2019-001, and

WHEREAS, bids were publicly opened and read aloud on July 17, 2018 at 11:00 a.m. in the Conference Room at the Board Offices, and

WHEREAS, the following bids for Student Transportation Services, To and From School for the 2018-2019 School Year were received:

Route #	NW Transport			STA			TransEd			Aldin			Belair		
	Per Diem		Per Diem	Per Diem		Per Diem	Per Diem		Per Diem	Per Diem		Per Diem	Per Diem		
	Route	Adj	Aide	Route	Adj	Aide	Route	Adj	Aide	Route	Adj	Aide	Route	Adj	Aide
Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost
WSOL01*				340	1	80	240	2	72	239	1.99	48	330	1	45
BANY03Q*	214	2	53	322	1	80	240	2	62	239	1.99	48			
CPCL3W*	247	2	45	340	1	80	265	2	62	269	1.99	48			
JAC25W	247	2	50	422	1	120	271	2	62	289	1.99	58			
WINP01	247	2	50	322	1	80	270	2	62	219	1.99	48			
CALP03*	203	2	40	322	1	80	262	2	62	199	1.99	48			
ECLC01	247	2	40	322	1	80	272	2	72	199	1.99	48			
CTCD01*	234	2	43	322	1	80	272	2	72	199	1.99	48			
LKLD01	204	2	20	322	1	80	272	2	62	219	1.99	48			
FLEX01*	204	2	20	322	1	80	262	2	52	219	1.99	48			
R28Q				322	1	80				279	1.99	48	360	1	
R29Q				322	1	80				289	1.99	48	360	1	
R30Q*				322	1	80				279	1.99	48	360	1	
R31Q				322	1	80				289	1.99	48	360	1	

\* = Aide Requested

NOW, THEREFORE BE IT RESOLVED, that the Cedar Grove Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, hereby approves the following routes to the below listed vendors for the 2018-2019 Student Transportation.

<u>Route #</u>	<u>Vendor</u>
WSOL01	Aldin Transportation, Inc
BANY03Q	NW Transport, Inc.
CPCL3W	NW Transport, Inc.
JAC25W	NW Transport, Inc.
WINP01	Aldin Transportation, Inc
CALP03	NW Transport, Inc.
ECLC01	Aldin Transportation, Inc
CTCD01	Aldin Transportation, Inc
LKLD01	NW Transport, Inc.
FLEX01	NW Transport, Inc.
R28Q	Aldin Transportation, Inc
R29Q	Aldin Transportation, Inc
R30Q	Aldin Transportation, Inc
R31Q	Aldin Transportation, Inc

- B20. Motion to approve the renewal of the following transportation routes for the 2018/2019 school year through the Essex Regional Educational Services Commission:

<u>Route #</u>	<u>Vendor</u>
CCTL03	Destiny 23
TDS01	NW Transport, Inc.
ECVW01	Aldin Transportation, Inc.

**FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**PERSONNEL**

- S1. Motion to **approve the electronic submission of the Statement of Assurance of the District Mentoring Plan** via NJDOE Homeroom for the 2018-19 school year.
- S2. Motion to **approve Monica Fox, North End School Part Time Secretary**, 15 hours per week, at \$15.23 hourly, beginning on September 4, 2018 thru June 21, 2019.
- S3. Motion to **accept the resignation of Pam Wichot, South End 4<sup>th</sup> Grade Teacher**, and rescind 2018-2019 stipends including Lunch Duty, Morning Care and Home Instruction, as of August 3, 2018.
- S4. Motion to **retroactively approve Dylan Benton, Substitute Custodian**, at a rate of \$11.45/hr. from June 20, 2018 to June 30, 2019.

- S5. Motion to **retroactively approve David Mullen, Summer Custodian**, at a rate of \$8.60/hr. from July 10, 2018 to September 5, 2018
- S6. Motion to **approve Maggie Stroh, Substitute for the summer music program**, at the curriculum rate of \$35.00/hr.
- S7. Motion to **approve Michael Gencarelli to provide sound and lighting services** to outside vendors at an hourly rate of \$35.00/hr.
- S8. Motion to **approve Robyn Cali to process fall student-athlete medical forms during the summer of 2018**. This work is not to exceed 14 hours and will be compensated at the curriculum rate of \$35.00/hour.
- S9. Motion to **approve Rosemary De Rose, Lunch Aide at North End School**, for the 2018-19 school year at \$4,436.00 and substitute rate at \$11.00/hr.
- S10. Motion to **reimburse Michael Slattery, Summer Custodian**, for fingerprinting expenses in the amount of \$73.66.
- S11. Motion to **approve, upon the recommendation of the Negotiations Committee, the Memorandum of Agreement/Collective Bargaining Agreement between the Cedar Grove Board of Education and the Cedar Grove Administrative Association** for the term of July 1, 2018 to June 30, 2021.
- S12. Motion to **accept the resignation of Christine Marconi, Part Time ESL Teacher**, as of July 17, 2018.
- S13. Motion to **rescind the salary of Geralyn Terzo in the amount of \$99,022 and approve the revised salary of \$99,052**, for the 2018-2019 school year.
- S14. Motion to **re-employ and set salaries for the tenured Administrative staff** shown below for the 2018-2019 school year, retroactive to July 1, 2018.

		<b>Base 18-19</b>	<b>Longevity</b>	<b>Ten Days</b>	<b>Tot. Salary</b>
Barboza	Janine	102,682	-		102,682
DeCorte	Nicholas	129,901	2,000		131,901
DiMatteo	Lynn	139,920	6,570		146,490
Dyer	Traci	144,172	1,500		145,672
Kinney	Christopher	135,266	2,500		137,766
Mangili	Richard	144,352	2,500		146,852
Pierson	Bart	100,605			100,605



Chell	Derrick	98,475	2,000	4,924	105,399
Gallagher	Steven	98,475		4,924	103,399
Gogerty	Robert	98,410		4,921	103,331

S15. Motion to **approve the following Cedar Grove High School co-curricular stipend position** for the 2018-2019 School year:

Key Club Advisor	Donna DeFabiis / Alicia Angione (split)	\$835
------------------	-----------------------------------------	-------

S16. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
NJ Future Ready	6/15/18 (retroactively)	J. Walsh	0	\$0
School Safety Expo	6/15/18 (retroactively)	S. Gallagher	0	\$0
NJACDA	7/23 & 24/18	J. Foose	0	\$49
School Safety	8/6-8/9/18 (rescheduled from 6/25/18)	C. Kinney	0	\$0
Supt Roundtable Meetings	9/28; 10/26; 11/30; 12/21; 1/31; 3/1; 3/29; 4/30; 5/31; 6/28	M. Fetherman	0	\$0

S17. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>General Leave</i>	<i>Return Date</i>	<i>Modification Updates</i>
O. Miller	Mat'y	English Teacher HS	17 days (3/12-29/18)	30 days 4/9-5/18/18	60 days 5/21-6/20 9/4-10/24/18	10/25-1/11/19	1/14/19	NJFLA & General Leave

S18. Motion to **approve a 6<sup>th</sup> class for the following teachers** to cover for Olivia Miller, extended maternity general leave of absence. The above coverage is expected to take place throughout the first and second marking period of the school year (September 5, 2018 to January 28, 2019). The full year stipend of \$6,300.00 shall be pro-rated to \$3,150.00 for the first two marking periods at CGHS:

<b>Period 1</b>	Communication Literacy	Charlotte Gaviria
<b>Period 3</b>	English I	Joan Oehm
<b>Period 4</b>	English I (ICS)	Caitlin Reilly
<b>Period 5</b>	Communication Literacy	Meagan Amador
<b>Period 6</b>	English I	James DeStefano

- S19. Motion to **appoint the following staff in accordance with the State Emergent Hiring Start Date procedures:**
- **Irina Shutovsky, High School, Biology Teacher, MA, Step 8, \$60,868, effective September 1, 2018 to June 30, 2019.**
- S20. BE IT RESOLVED that the Cedar Grove Board of Education **appoints Mr. Michael DeVita as the Board Secretary/School Business Administrator for the Cedar Grove School District** for the period beginning on July 1, 2018 and ending on June 30, 2019, at the annual salary of \$157,594.

## **POLICIES**

## **CURRICULUM**

## **CONTRACTS**

- S21. Motion to **approve the following parent transportation contract** for the 2018-2019 school year (July 2018 – June 2019): ID No. 2529646907, \$16.37 per diem, 183 maximum).
- S22. Motion to **approve the following parent transportation contract** for the 2018-2019 school year (July 2018 – June 2019): ID No. 4652366885, \$8.06 per diem, 210 maximum).
- S23. Motion to **approve the following parent transportation contract** for the 2018-2019 school year (September 2018 – June 2019): ID No. 8504905852, \$4.22 per diem, 183 maximum).
- S24. Motion to **approve the following contracts for special education students,** as recommended by the Director of Special Services, for the 2018-2019 school year:

### **Windsor Leaning Center**

Student: Student; 5010508395  
Tuition for the 2018-2019 School year  
\$55,800.00

### **North Jersey Outreach**

Student: 4632730455  
2018-2019 school year  
Speech one hour a week at \$125.00 per hour  
ABA Therapy two hours a week at \$80 per hour

### **Windsor School**

Tuition for the 2018-2019 School year  
Student: 2460696161  
Tuition: \$63,900.00

**Chapel Hill Academy**

Tuition for the 2018-2019 School year including ESY  
Student 2277413357: \$71,190.00  
Student 4573218921: \$71,190.00  
Student 20250760391 (no ESY) \$61,020  
Student 8504905852  
Tuition: \$61,020.00 Personal Aide \$31,500  
Total: \$295,920.00

**Northwest Essex School**

Tuition for the 2018-2019 School year including ESY  
Student: 7401032966  
Tuition Including ESY: \$88,953.90

**The Calais School**

Tuition for the 2018-2019 School year including ESY  
Student: 2529646907 \$73,720.50

**Academy 360**

Student: 8254065566  
ESY 2018 Lower School \$8,083.46  
Personal Aide ESY \$3,190.00  
Tuition 2018-2019 School year: Upper School \$65,938.56  
Personal Aide 18-19 School Year: \$26,535.00

**Lakeland Regional Board of Education**

Student: 8641167973  
ESY 2018 including personal aide  
Total: \$19,293.60

**Stepping Forward Center**

Student 9946081409  
Tuition for ESY 4 weeks \$6700

**Bergen County Community College**

Student 2663149035  
Tuition for the 2018-2019 School year \$8,121.00

**Jardine Academy**

Tuition for the 2018-2019 School year  
Student: 441938821  
Tuition including ESY: \$75,73230

**Banyan School**

Tuition 2018-2019 school year including ESY  
Student: 5128653631 \$63,711.24

Student: 8857030528 \$63,711.24 Personal Aide: \$31,804.00  
 Student: 5319579216 \$63,711.24  
 Student: 4652366885 \$63,711.24 Personal Aide: \$31,212.00  
 Total: \$386,994.52

**Banyan High School**

Tuition 2018-2019 school year  
 Student: 2663149035 ESY only \$8,133.36  
 Student: 1830101732 tuition \$61,000.20  
 Total: \$69,133.56

**Celebrate the Children**

Student: 6357501424  
 Tuition for the 2018-2019 school year \$71,500.00  
 Personal Aide: \$27,000  
 Total: \$ 98,500.00

**ECLC**

Tuition for the 18-19 school year  
 Student: 9538334479  
 Tuition: \$58,266 including ESY  
 Student: 5417983454  
 Tuition: \$52,439.40  
 Total: \$110,705.40

S25. Motion to **approve the following coaches** for the 2018-2019 school year:

<b><u>FALL – 2018/2019</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
<b><u>Girls' Tennis</u></b>			
Candace Mitola	Assist	1	\$ 3,219

<b><u>WINTER – 2018/2019</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
<b><u>Boys' Basketball</u></b>			
Thomas Jones	Head	3	\$ 9256
Brian Dorflauer	Assist	1	\$ 5861
Christopher Romano	Fresh	4	\$ 5967

<b><u>Girls' Basketball</u></b>			
Bill Scanlon	Head	5	\$ 10140
Joseph Cardinale	Assist	5	\$ 6638
Sean Sweeney	Fresh	4	\$ 5967

**Wrestling**

Derrick Goduto	Head	5	\$ 10140
Ryan Corbosiero	Assist	5	\$ 6638
Michael Risimini	Assist	5	\$ 6638

**Spring - 2018/19**                      **Position**                      **Step**                      **Stipend**

**Baseball**

Joseph Cardinale	Head	5	\$ 9280
------------------	------	---	---------

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF  
THE AGENDA.**

Announcement of future meetings:

August 21, 2018            North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg  
September 4, 2018       North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg