

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

December 4, 2018

North End School Teachers Room
North End Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **suspensions**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will probably never occur due to the confidentiality of the matter.
- Personnel matter relative to **candidates for employment**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Legal matter relative to **Board litigation**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of the matter.
- Contract matter relative to **student transportation**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
Legislation
Personnel
Policy
FSA/APT

Board Presentation:

2017-18 Comprehensive Annual Financial Report – Paul Lerch of Lerch, Vinci and Higgins, LLP
Recognition Ceremony - Teacher Incentive Grants from MSUNER
Trip Proposal – Italy 2020
Trip Proposal – Washington, DC
Dave Coster – Robotics @ CGHS

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes of November 12, 2018 and the Public minutes of November 20, 2018.**
- B2. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

- B3. Motion to **pay the following List of Bills: December 4, 2018; \$5,764,693.41**

BUSINESS:

- B4. Motion **approve the donation from the Medicine Shoppe in Cedar Grove of one (1) Narcan** dispenser at an approximate cost of \$130.
- B5. Motion to **retroactively approve the location agreement with Christopher Cush (NYU Student)** and the Cedar Grove Board of Education for a filming at CGHS on December 1-2, 2018 for a fee of \$500 per day plus \$48 for custodial overtime, if needed. The agreement is on file in the Board office.
- B6. Motion to **retroactively approve the location agreement with Samuel Stulin (NYU Student)** and the Cedar Grove Board of Education for a filming at CGHS on December 3, 2018 for a fee of \$500 and \$48 for custodial overtime, if needed. The agreement is on file in the Board office.
- B7. Motion to **approve Student Transportation Services for the Winter Athletic Season:**

WHEREAS, bids were advertised in the Star Ledger on November 12, 2018 for Student Transportation Services, Winter Athletic Season, Bid Number 2018-2019-003, and

WHEREAS, bids were publicly opened and read aloud on November 27, 2018 at 10:00 a.m. in the Conference Room at the Board Offices, and

WHEREAS, the following bids for Student Transportation Services, Winter Athletic Season were received:

<u>Date</u>	<u>Pickup Time</u>	<u>Team</u>	<u>Destination</u>	<u>Buses</u>	<u>STA</u>	<u>Trans-Ed</u>
12/11/2018	2:45pm	Girls Varsity/JV Basketball	James Caldwell HS, West Caldwell	1	483.00	
12/14/2018	4:30pm	Girls Varsity/JV Basketball	Newark Central High School, Newark	1	483.00	
12/15/2018	7:30am	Wrestling	Lakeland Regional HS, Lakeland	1	483.00	337.50
12/18/2018	2:45pm	Girls Varsity Basketball	Technology HS, Newark	1	483.00	
12/19/2018	2:45pm	Girls Freshman Basketball	Belleville HS, Belleville	1	483.00	
12/20/2018	2:45pm	Boys Freshman Basketball	Weequahic HS, Newark	1	483.00	
12/20/2018	4:15pm	Boys Varsity/JV Basketball	Weequahic HS, Newark	1	483.00	
12/21/2018	5:00pm	Wrestling	West Orange HS, West Orange	1	483.00	
12/28/2018	4:15pm	Boys Varsity Basketball	Caldwell University, Caldwell	1	483.00	
12/28/2018	5:30pm	Girls Varsity Basketball	Caldwell University, Caldwell	1	483.00	
12/29/2018	TBD	Wrestling	Parsippany HS, Parsippany	1	483.00	337.50
12/29/2018	8:00am	Girls JV Basketball	Verona HS, Verona	1	483.00	337.50
12/29/2018	9:15am	Boys JV Basketball	Verona HS, Verona	1	483.00	337.50
12/29/2018	TBD	Girls Varsity Basketball	Caldwell University, Caldwell	1	483.00	337.50
12/29/2018	TBD	Boys Varsity Basketball	Caldwell University, Caldwell	1	483.00	337.50
1/3/2018	2:45pm	Girls Freshman Basketball	Lakeside Middle School, Pompton Lakes	1	483.00	
1/5/2018	7:30am	Wrestling	Kinnelon HS, Kinnelon	1		

Cedar Grove Board of Education

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					483.00	
1/8/2019	2:45pm	Girls Freshman Basketball	Lyndhurst HS, Lyndhurst	1		
1/8/2019	3:00pm	Girls Varsity Basketball	Golda Och Academy, West Orange	1		
1/10/2019	2:45pm	Boys Varsity/JV Basketball	Malcom X Shabzz HS, Newark	1		
1/11/2019	2:45 PM	Girls Varsity Basketball	St. Vincent Academy, Newark	1		
1/12/2018	7:30am	Wrestling	Paramus HS, Paramus	1	483.00	
1/15/2019	2:45 PM	Boys Freshman Basketball	Grover Cleveland Middle School, Caldwell	1		
1/15/2019	3:00pm	Boys Varisty/JV Basketball	North Star Academy, Newark	1		
1/15/2018	4:00pm	Wrestling	Bloomfield HS, Bloomfield	1	483.00	
1/17/2019	2:45pm	Girls Varsity/JV Basketball	Belleville HS, Belleville	1	483.00	
1/18/2019	2:45pm	Girls Freshman Basketball	Mount St. Dominic Academy, Caldwell	1	483.00	
1/19/2019	8:30am	Boys Varsity/JV Basketball	Belleville HS, Belleville	1	483.00	
1/21/2018	5:00pm	Wrestling	Seton Hall Prep, West Orange	1	483.00	
1/22/2019	2:45pm	Boys Freshman Basketball	Verona HS, Verona	1	483.00	
1/22/2019	2:45pm	Boys Varsity/JV Basketball	Verona HS, Verona	1	483.00	
1/24/2019	2:45pm	Boys Freshman Basketball	Livingston HS, Livingston	1	483.00	
1/24/2019	4:15pm	Boys Varsity/JV Basketball	Livingston HS, Livingston	1	483.00	
1/25/2018	5:00pm	Wrestling	Verona HS, Verona	1	483.00	
1/26/2019	8:50am	Girls Freshman Basketball	Livingston HS, Livingston	1	483.00	337.50
1/26/2019	10:15am	Girls Varsity/JV Basketball	Livingston HS, Livingston	1	483.00	337.50
1/29/2019	2:45pm	Boys Freshman Basketball	West Essex HS, North Caldwell	1	483.00	

1/29/2019	4:15pm	Boys Varsity/JV Basketball	West Essex HS, North Caldwell	1	483.00	
1/30/2018	5:00pm	Wrestling	Livingston HS, Livingston	1	483.00	
2/5/2019	2:45pm	Girls Varsity/JV Basketball	Science Park HS, Newark	1	483.00	
2/9/2018	7:00am	Wrestling	Montville HS, Montville	1	483.00	337.50
2/11/2019	2:45pm	Girls Freshman Basketball	Grover Cleveland Middle School, Caldwell	1	483.00	
2/12/2019	2:45pm	Girls Varsity/JV Basketball	Montclair Kimberly Academy, Montclair	1	483.00	
2/14/2019	3:15pm	Boys Varsity/JV Basketball	Newark Collegiate Academy, Newark	1	483.00	
2/18/2019	2:45pm	Boys Varsity/JV Basketball	Glen Ridge HS, Glen Ridge	1	483.00	
2/19/2019	4:00pm	Girls Varsity/JV Basketball	Verona HS, Verona	1	483.00	
2/21/2019	4:15pm	Boys Varsity Basketball	Hoboken HS, Hoboken	1	483.00	
				TOTAL	19,803.00	3,037.50
			Hourly Overtime Rate		70.00	75.00

NOW, THEREFORE BE IT RESOLVED, that the Cedar Grove Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, hereby approves the above highlighted routes to the listed vendors for Student Transportation Services for the Winter Athletic Season.

B8. Motion to accept the Cedar Grove Board of Education Comprehensive Annual Financial Report, as of June 30, 2018,

WHEREAS, the district has prepared the Comprehensive Annual Financial Report for the 2017-2018 school year, and

WHEREAS, the audit of the financial records of the school district for the 2017-2018 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, LLP.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education accepts the 2017-2018 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were read aloud and discussed at the public board meeting of December 4, 2018, and

BE IT FURTHER RESOLVED, that the Board of Education approves the Corrective Action Plan responding to the recommendations of the auditor and that a copy of the Corrective Action Plan be submitted, as required, to the Executive County Superintendent of Schools.

- B9. Motion to **approve the proposal for architectural and engineering services in relation to the October 2, 2018 approved referendum at a cost of \$138,500**. The proposal includes field measurements and documentation, topographical survey and documentation, schematic design, construction documents, construction code review, bidding and construction administration. The fees include architectural, structural engineering, mechanical/electrical/plumbing design and civil engineering.
- B10. Motion to **accept the generous donation of \$800 from the Black & Gold Club** to be used towards the purchase of a Boys Lacrosse Banner to be placed in the Cedar Grove High School Gymnasium.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **approve the revised job description for the position of Senior Network Technician**, effective December 5, 2018 thru June 30, 2019.
- S2. Motion to **approve the revised salary for Angel Perez, Senior Network Technician**, at \$49,901, effective December 5, 2018 thru June 30, 2019.
- S3. Motion to **appoint the following staff in accordance with the State Emergent Hiring Start Date procedures:**
- **Katherine Cawley, Substitute Teacher**, at a rate of \$90/diem for the 2018-2019 school year.
 - **Katherine Cawley, Paraprofessional, NE School**, \$19,421 prorated, beginning January 2, 2019.
- S4. Motion to **extend Jennifer Burden as the maternity leave coverage teacher for Jessica Ingrassia, South End School Resource Teacher**, from January 9, 2019 to February 28, 2019 at MA, Step 6, \$58,868, prorated.
- S5. Motion to **approve the following as a substitute teacher** for the district at a rate of \$90/diem: Tim Sweeney and Patricia Barongan

S6. Motion to **approve the following Winter Coaches** for the 2018-2019 school year:

	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<u>Wrestling Coach</u>			
Omer Ersen	Assistant	Step 1	\$5861
(Emergent Hire; start date retroactive to Nov 26, 2018.)			
<u>Cheerleading Coach</u>			
Jackie Lasky	Head	Step 5	\$5733
<u>Weight Room</u>			
Joseph Auteri	Winter		\$2647

S7. Motion to **reimburse the following school-based volunteers** for fingerprinting expenses as per policy #9180 at the rate of:

- Nedda Hernandez NE \$21.41
- Cynthia Sandomineno NE \$21.41

S8. Motion to **approve the following as school volunteers:**

- Michael Turi, SE Cynthia Bivona (O'Hara), SE
- Cheryl Kuter Aboujo, NE Nedda Hernandez, NE
- Cynthia Sandomineno, NE Kent Bania, SE
- Nicole Loproto, SE Jennifer Forschino NE

S9. Motion to **approve the voluntary internal building change of Valentino Salerno, HS** Night Custodian, to MMS Night Custodian, effective December 5, 2018.

S10. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
Conquer Math	11/29/18 (changed from 11/26/18)	J. Stepanian M. Behrle	\$0	\$155/
NJSIAA	12/3/2018	R. Gogerty	\$0	\$0
NJASPERD	2/25-26/2019	M. DiChiara	\$0	\$95

S11. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
S. Amato	Medical	NE/Para	10/8-11/2 11/12-15 (22 days)	11/19- 2/15/19 (60 days)	n/a	2/20 2019	*New Request
J. Bulmer	Mat'y	English MMS	9/4-10/17 (30 days)	10/17- 11/14/18 (20 days)	11/15/18-2/15/19 (60 days)	2/20 2019	FMLA

CURRICULUM

CONTRACTS

- S12. Motion to **approve the following contracts for special education students**, as recommended by the Director of Special Services, for the 2018-2019 school year:

Essex County Vocational School

Tuition for the 2018-2019 school year

Special Education Students: 8185996037

8382117887, 6563351515, 6839973517, 5156691019

Total: \$18,208.00

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

December 18, 2018 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg

January 9, 2019 (reorg) North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg