

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

March 19, 2019

North End School Teachers Room
North End Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Personnel matter relative to **candidates for employment**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Contract matter relative to **non-bargaining employees**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Personnel matter relative to **job performance**. Action is not expected to follow the discussion in Executive Session. Due to the confidentiality of personnel matters, public release of this discussion will probably never occur.
- Legal matter relative to **professional services contract**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum

Communications

Facilities

Finance

Legislation

Personnel

Policy

FSA/APT

Board Presentation: Preliminary Budget - Curricula, Athletics, Buildings & Grounds

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Special Public Meeting minutes of March 4, 2019 and the Public and Executive minutes of March 5, 2019.**
- B2. Motion to **approve the budgetary transfers** for the month of February, 2019.
- B3. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

- B4. Motion to **pay the following List of Bills: March 19, 2019 \$4,105,039,47**

BUSINESS:

- B5. Motion to **approve the location agreement with NBC Universal Television** and the Cedar Grove Board of Education for a video shoot at Cedar Grove High School on March 21, 2019, March 22, 2019 and March 25, 2019 for a fee of \$6,000 and \$55 an hour for custodial overtime, if needed. The agreement is on file in the Board office.
- B6. **RESOLVED**, that the following Tentative Budget, Annual District Budget Statement and Supporting Documentation for the 2019-20 school year be submitted for approval to the Essex County Superintendent of Schools:

	<u>Appropriations</u>	<u>Local Tax Levy</u>
General Fund	\$31,555,168	\$28,112,945
Special Revenue Fund	629,752	-0-
Debt Service Fund	<u>2,046,013</u>	<u>1,858,658</u>
Total Budget	<u>\$34,230,933</u>	<u>\$29,971,603</u>

BE IT FURTHER RESOLVED, school district Policy 6471 – Expense Reimbursements and N.J.A.C. 6a:23b-1.2(B) provides that the Board of Education shall establish in the annual school district budget a maximum expenditure amount that may be allotted for such travel, expense reimbursement and registrations. The Board of Education hereby establishes the maximum expenditure amount from the 2019-20 school year to be **\$175.00** per employee.

BE IT STILL FURTHER RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator/Board Secretary, uses available Banked Cap in the amount of \$71,667 and the 2019-20 Health Care Cost Adjustment of \$199,921 for anticipated health, dental and prescription insurance premium increases

above the average increase of the State Health Benefits Program. The funds are to be included in the base budget for the 2019-2020 school year and increase the amount to be raised by taxation in the General Fund to \$28,112,945.

RESOLVED, that the Public Hearing on the Proposed Budget be held on April 30, 2019 at 7:30 p.m. in the North End Elementary School, Media Center.

- B7. Motion to **approve the Application for use of Cedar Grove Facilities** with D3 Dance Academy for a dance recital in the Cedar Grove High School Auditorium on June 14-15, 2019 for a fee of \$4,770. The agreement is on file in the board office.
- B8. Motion to **approve the Application for use of Cedar Grove Facilities** with Sophisticated Productions for a dance competition in the Cedar Grove High School Auditorium on March 23, 2019 for a fee of \$4,455. The agreement is on file in the board office.
- B9. Motion to **approve the modification of the 2018/2019 budget** to reflect an additional \$52,759.49 received from Glatfelter Claims Management, Inc. to be paid to Electronic Restoration Services (ERS) for inspection and restoration of all technology equipment damaged by the flood at South End School. The revenue will go under miscellaneous revenue (10-1990-666) and the expense will be in the general fund (11-000-262-330-00-666). Paul Davis Restoration contracted with ERS under an emergency contract due to the need for the equipment for the start of the school year.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **approve the Superintendent's Report**.
- S2. Motion to **affirm the Superintendent's report on harassment, intimidation and bullying (HIB)** from March 5, 2019.
- S3. Motion to **prorate the High School Guidance Counselor stipend for Meridith Denman**, from September 1, 2018 to April 26, 2019, due to her anticipated leave, effective April 29, 2019.
- S4. Motion to **approve Katrina Shababb, High School Maternity Leave Guidance Counselor, non-tenure track replacement**, at MA Step 1, \$54,868, prorated from April 15, 2019 to June 30, 2019. In addition, Katrina will receive a prorated Guidance Counselor stipend from April 29, 2019 to June 30, 2019.
- S5. Motion to **approve Jay Rosenfeld, P/T JV Boys' Tennis Coach**, at \$50 per session, not to exceed a total of \$1500, for the 2018-2019 school year.

S6. Motion to **approve Alicia Angione, Structured Learning Experience/Work Study Instructor**, at the curriculum rate of \$35 per hour for the 2019-2020 school year.

S7. Motion to **approve, upon the recommendation of the Superintendent, withholding of the employment increment, adjustment increment, column adjustment and longevity adjustment**, if any, and any other salary adjustment for staff member #0481 in accordance with N.J.S.A. 18A:29-14 for the 2019-2020 contract year; and

BE IT FURTHER RESOLVED that the salary for staff member #0481 for the 2019-2020 contract year shall be \$53,105.00, the same salary that the employee received for the 2018-2019 contract year.

S8. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
NJBSGA	3/10-3/13/19 (retroactively)	M. Gaita	0	\$800 (reg & hotel, meals, travel exp)
NJSIAA	3/22/2019	M. Moussab	0	\$40
MCKinney-Vento Roundtable	3/29/2019	C. Kinney	0	\$0
Stress&Time Mngmt	3/20/2019	M. Benanti	0	\$0
Conquer Math	3/26/2019	G. Castelli	0	\$155
Transition School to Adult Life	4/8/2019	C. Faley	0	\$0
NGSS @ MSU	5/16/2019	N. DeCorte	0	\$40
Future Ready Training	4/1/2019	A. Angione	0	\$0

S9. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
M. Denman	Maty Leave	Guidance Counselor/HS	4/29-6/4/2019 (25 days)	n/a	6/5 – 6/21/19 9/5-11/5/19 (60 days)	11/6/19	NJFLA end date
K. Ciprian	Maty Leave	Speech SE/NE	6/10-6/21/2019 (10 days)	n/a	9/9-11/29/2019 (60 days)	12/2/19	New Request

S10. Motion to **approve the following students for Classroom Observations:**

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours of Observation</i>
Nicholas Andriani	William Paterson University	Clinical Practice 9-12 Physical Education/Health	Fall and Spring 2019

S11. Motion to **retroactively approve I. Shutovsky, M. Stanford and J. Barboza as makeup and costume consultants** for the CGHS school play, *Curtains*, at the curriculum rate of \$35/hour.

S12. Motion to **approve the following as a Substitute Teacher** for the 2018-2019 school year at rate of \$90/diem: Linda KRegloski

CURRICULUM

CONTRACTS

S13. Motion to **approve the following contract for a special education student**, as recommended by the Director of Special Services, for the 2018-2019 school year:

Silvergate Prep

Home Instruction for students placed at treatment facility; rate of \$35 per hour

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

April 9, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg

April 30, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg