

**CEDAR GROVE BOARD OF EDUCATION**  
**Cedar Grove, New Jersey**  
**AGENDA**

**April 30, 2019**

**North End School Teachers Room**  
**North End Media Center**

**Executive Session 6:00 PM**  
**Public Session 7:30 PM**

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Student matter relative to **suspensions**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will probably never occur due to the confidentiality of the matter.
- Legal matter relative to **Board litigation**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of the matter.

Reconvene in Public Session

Pledge of Allegiance

**Announcement:** The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.**

**COMMITTEE REPORTS**

Curriculum  
Communications  
Facilities  
Finance  
Legislation  
Personnel  
Policy  
FSA/APT

**Board Presentation:** 2019-20 Budget Hearing

**FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY**

**MINUTES**

- B1. Motion to **approve the Public and Executive** minutes of April 9, 2019.
- B2. Motion **to approve the Treasurer’s Report** for the month of March, 2019.
- B3. Motion to **approve the Board Secretary Report** for the month of March, 2019.
- B4. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

**BILLS**

- B5. Motion to **pay the following List of Bills: April 30, 2019 \$5,310,157.48**

**BUSINESS:**

- B6. RESOLVED, that the Cedar Grove Board of Education **approves the use of the 2019-2020 Health Care Cost Adjustment of \$199,921** for anticipated health, dental and prescription insurance premium increases above the average increase of the State Health Benefits Program. The funds are to be included in the base budget for the 2019-2020 school year and increase the amount to be raised by taxation in the General Fund to \$28,112,945.
- B7. RESOLVED, that the Cedar Grove Board of Education **approves the need and use of Banked Cap in the amount of \$71,667**. The funds are needed for the 2019-2020 school year and are to be included in the base budget for the 2019-2020 school year and increase the amount to be raised by taxation in the General Fund to \$28,112,945.
- B8. RESOLVED, that the **Final Budget numbers listed below are adopted for the 2019-2020 school year:**

	<u>Appropriations</u>	<u>Local Tax Levy</u>
General Fund	\$31,555,168	\$28,112,945
Special Revenue Fund	629,752	-0-
Debt Service Fund	<u>2,046,013</u>	<u>1,858,658</u>
Total Budget	<u>\$34,230,933</u>	<u>\$29,971,603</u>

- B9. Motion to **approve setting the travel maximum for the 2019-2020 school year**. The Cedar Grove Board of Education hereby establishes the school district travel maximum

for the 2019-2020 school year at the sum of \$63,000; and Be It Further Resolved, that the School Business Administrator, in accordance with 6A:23A-7.3, shall track and record these costs to insure the maximum amount is not exceeded, and that the pre-budget year maximum was \$63,525; and the total spent to date is \$8,229.43.

- B10. Motion to **retroactively approve the location agreement with El Studios** and the Cedar Grove Board of Education for a film shoot at Cedar Grove High School on April 20, 2019 for a fee of \$2,000 and \$55 an hour for custodial overtime, if needed. The agreement is on file in the Board office.
- B11. Motion to **approve the subscription busing contracts with the parents of student no. 1337212646 in the amount of \$884.00**, prorated to \$176.80 for the 2018-2019 school year.
- B12. Motion to **retroactively approve the location agreement with Batu Productions** and the Cedar Grove Board of Education for a small film shoot at Cedar Grove High School on April 24, 2019 for a fee of \$150. The agreement is on file in the Board office.
- B13. Motion that **the Cedar Grove Board of Education accepts the recommendation of its insurance broker, IMAC Insurance Agency, and approves the award of a contract to Horizon Blue Cross Blue Shield to provide health and prescription drug insurance benefits** to district employees at the monthly premium rates shown below for the period of July 1, 2019 to June 30, 2020

	<u>Direct Access</u>	<u>OMNIA</u>	<u>\$5/\$15/\$30</u>	<u>\$10/\$20/\$35</u>
Single	\$1,102.05	\$ 735.69	\$212.95	\$205.70
Two Adults	\$2,204.09	\$1,471.40	\$558.96	\$539.95
Family	\$2,821.24	\$1,883.37	\$586.93	\$566.98
Parent & Child(ren)	\$1,719.19	\$1,147.67	\$314.67	\$303.98

- B14. Motion to **approve an agreement with Delta Dental of New Jersey, Inc. to provide dental insurance coverage** for Cedar Grove Board of Education employees, effective July 1, 2019 through June 30, 2021 at the following monthly premium rates:

	<u>Group 01</u>	<u>Group 02</u>
Employee	\$ 46.61	\$ 60.15
Employee & Spouse	\$ 86.24	\$111.28
Employee & Child(ren)	\$ 90.90	\$117.30
Family	\$142.18	\$183.46

- B15. Motion to **approve Ameriflex Benefits Specialists as the Cedar Grove Board of Education’s COBRA** (Consolidated Omnibus Budget Reconciliation Act) administrator at a cost of fifty-five cents (\$.55) per employee, per month (\$50/month minimum), effective May 1, 2019 through April 30, 2020.

**FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**PERSONNEL**

- S1. Motion to **approve the Superintendent’s Report.**
- S2. Motion to **affirm the Superintendent's report on harassment, intimidation and bullying (HIB)** from April 9, 2019.
- S3. Motion to **approve an adjustment to the 2018-19 District Calendar to reflect the use of one (1) available emergency closing day on Tuesday, May 28, 2019.** As a result, all Cedar Grove public schools and offices will be closed on this date.
- S4. Motion to **approve Anthony Longo for custodial employment, as follows:**
- **South End School Lunch Custodian @ \$11.00/hour** from May 1–June 21, 2019
  - **Substitute Custodian @ \$11.45/hour** from May 1 – June 30, 2019.
- S5. Motion to **amend the High School Guidance Counselor stipend for Meridith Denman**, from September 1, 2018 to April 11, 2019 prorated, due to her anticipated leave, effective April 12, 2019.
- S6. Motion to **amend the Guidance Counselor maternity leave position start date for Katrina Shababb** from April 11, 2019 to April 10, 2019, and to amend the stipend start date to April 15, 2019.
- S7. Motion to **authorize attendance** at the following event/s:

<i><b>Program</b></i>	<i><b>Date</b></i>	<i><b>Employee(s)</b></i>	<i><b>Board Member(s)</b></i>	<i><b>Cost</b></i>
NJSEL Summit	5/2/2019	M. Fetherman	0	\$0
Stronge Training Re-Certification	6/28/2019	J. Barboza B. Pierson J. Inglis T. Dyer R. Gogerty R. Mangili L. DiMatteo	0	\$175/
Stronge Training Re-Certification	7/25/2019	M. Fetherman N. DeCorte D. Chell C. Kinney	0	\$175/
NGSS PRISM MSU	5/3/2019	H. Garofalo	0	\$150

S8. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
M Denman	Mat'y	Guidance Counselor/	*4/12-5/28/19 <b>(25 days)</b>	n/a	5/29-6/21/19 <b>(18 days)</b>	TBD	*new start date
K. Ciprian	Mat'y	Speech NE/SE	6/10-6/21/19 <b>(10 days)</b>	n/a	9/9-11/29/2019 <b>(60 days)</b>	<b>12/2/19</b>	<b>*9/3-9/6/19</b> (working 4 days)

S9. Motion to **approve the following students for Classroom Observations:**

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours of Observation</i>
Brianna DiChiara	Montclair State University	Clinical Practice P-3 / Coakley	Aug 2019 – Dec 30, 2019

S10. Motion to **approve Michael Paladino, Substitute Teacher**, for the 2018-2019 school year at a rate of \$90/diem.

S11. Motion to **approve the following as a school volunteer:** Jessica Mueller, NE

**CURRICULUM**

**CONTRACTS**

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.**

Announcement of future meetings:

May 7, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg  
 May 21, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg