

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

June 26, 2019

North End School Teachers Room
North End Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Personnel matter relative to **the evaluation of the Superintendent.** Action is not expected to follow the discussion in Executive Session. Due to the confidentiality of personnel matters, public release of this discussion will never occur.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
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Personnel
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FSA/APT

Board Presentation:

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **rescind resolution B1 from the June 18, 2019 board meeting** and to accept the resignation of Peter Prvulovic from the Cedar Grove Board of Education, effective June 21, 2019
- B2. Motion to **appoint Mr. Leonard Splendoria as Trustee for the vacant Board seat through December 31, 2019.**

Swearing in of new Board Trustee

- B3. Motion to **approve the Public and Executive minutes of May 23 and June 18, 2019**
- B4. Motion to **approve the Treasurer's Report** for the month of May, 2019.
- B5. Motion to **approve the Board Secretary Report** for the month of May, 2019.
- B6. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

BUSINESS:

- B7. Motion to **approve the following tax requisition schedule** for the 2019-2020 school year:

CEDAR GROVE BOARD OF EDUCATION
REQUISITION OF DISTRICT TAXES IN COMPLIANCE WITH 54:4-75
2019-2020 SCHOOL YEAR

<u>PAYMENT DATE</u>	<u>AMOUNT</u>
JULY 24, 2019	\$2,000,000.00
AUGUST 9, 2019	\$3,994,321.00
SEPTEMBER 25, 2019	\$1,498,579.00
OCTOBER 23, 2019	\$2,479,634.00
NOVEMBER 20, 2019	\$2,479,634.00
DECEMBER 18, 2019	<u>\$2,479,633.50</u>
	2019 TOTAL \$14,985,801.50
JANUARY 22, 2020	\$2,497,634.00

FEBRUARY 19, 2020	\$2,497,634.00
MARCH 18, 2020	\$2,497,634.00
APRIL 22, 2020	\$2,497,634.00
MAY 20, 2020	\$2,497,634.00
JUNE 17, 2020	<u>\$2,497,631.50</u>
2020 TOTAL	\$14,985,801.50
2019 - 2020 SCHOOL TAX LEVY	\$29,971,603.00
TOTAL DEBT SERVICE	\$1,858,658.00
TOTAL GENERAL FUND	<u>\$28,112,945.00</u>
	<u>\$29,971,603.00</u>

- B8. Motion to **approve AM Consultants, Pine Brook, NJ, to conduct the annual fixed asset inventory** update for the period ending June 30, 2019. The cost to conduct the annual fixed asset audit will not exceed \$950.
- B9. Motion to **approve the 2019-2020 tuition rates for out-of-district students** as follows:
- | | |
|---------------------------|----------|
| Pre-school / Kindergarten | \$15,400 |
| Grades 1-5 | \$15,869 |
| Grades 6-8 | \$16,659 |
| Grades 9-12 | \$16,041 |
- B10. Motion to **appoint Bollinger Specialty Group as insurance carriers for Student and Athletic Accident Insurance Coverage** for the 2019-2020 school year, with the C. Robert Searle Insurance Agency as the Broker of Record. The annual athletic premium is \$29,802.
- B11. Motion to **approve the following agreements with Altice Business Service (Cablevision Lightpath, Inc.):**
- Additional 1,000 Mb internet upgrade in the amount of \$1,900.35 per month
 - Adding North End School and South End School onto the hosted voice platform in the amount of \$1,258 per month.
- B12. Motion to **approve the submission of the FY 2020 ESEA Grant** with the following amounts designated below:
- Title I - Public: \$123,828
 - Title II - Public: \$25, 306; Non-Public: \$3,444
 - Title IV - Public: \$8,802; Non-Public: \$1,198

B13. Motion to **approve the acceptance of grant funds for and the submission of the FY 2020 IDEA Grant** in the following amounts:

- Basic: \$373,073
- Preschool: \$14,870

B14. Motion to **refuse the Title III funds** in the amount of \$3,647

B15. **RESOLUTION OF THE CEDAR GROVE SCHOOL DISTRICT, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY (THE “LOCAL UNIT”) AUTHORIZING THE LOCAL UNIT’S PARTICIPATION IN THE BOND FINANCING PROGRAM OF THE ESSEX COUNTY IMPROVEMENT AUTHORITY**

WHEREAS, the Cedar Grove School District, in the County of Essex, State of New Jersey (the “Local Unit”), desires to finance the cost of various items of capital equipment (the “Local Unit Projects”); and

WHEREAS, the Local Unit desires to enter into a lease agreement (the “Lease Agreement”) with the Essex County Improvement Authority (the “ECIA”) to acquire and permanently finance the Local Unit Projects; and

WHEREAS, the Local Unit has reviewed the Bond Financing Program proposed by the ECIA, whereby the Local Unit would enter into the Lease Agreement through the Bond Financing Program of the ECIA; and

WHEREAS, the Local Unit believes that participation in the ECIA’s Bond Financing Program will benefit the Local Unit due to reduced interest costs as a result of a guaranty by the County of Essex, State of New Jersey (the “County Guaranty”) on the debt service of the ECIA Bond Financing Program; and

WHEREAS, the Local Unit further believes that any savings the Local Unit can achieve for its taxpayers, is of utmost importance to its community and accordingly, the Local Unit desires to enter into the Lease Agreement through the Bond Financing Program of the ECIA; and

NOW, THEREFORE, BE IT RESOLVED BY CEDAR GROVE SCHOOL DISTRICT THAT:

Section 1. The Local Unit hereby authorizes the Local Unit’s participation in the ECIA Bond Financing Program.

Section 2. The Local Unit consents to the ECIA’s application to the Local Finance Board of the Division of Local Government Services, in the New Jersey Department of Community Affairs (the “Local Finance Board”) in connection with the Bond Financing Program.

Section 3. (a) The Local Unit reasonably expects to reimburse its expenditure of costs of the Local Unit Projects paid prior to the issuance of the bonds to be issued by ECIA

pursuant to the ECIA's Bond Financing Program (the "ECIA's Bonds") with proceeds of the ECIA's Bonds.

(b) This resolution is intended to be and hereby is a declaration of official intent to reimburse the expenditures for costs of the Local Unit Projects paid prior to the issuance of the ECIA's Bonds with the proceeds of the ECIA's Bonds in accordance with Treasury Regulations Section 1.150-2.

(c) The maximum principal amount of the ECIA's Bonds expected to be issued to finance the Local Unit Projects is \$100,236, which Bonds may be issued in one or more series and in one or more transactions over the next three years.

(d) The costs of the Local Unit Projects to be reimbursed with the proceeds of the ECIA's Bonds will be "capital expenditures" in accordance with the meaning of Section 150 of the Internal Revenue Code of 1986, as amended (the "Code").

(e) No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147 of the Code. The proceeds of the ECIA's Bonds used to reimburse costs of the Local Unit Projects, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds," including "sinking funds," "pledged funds," or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations Section 1.148-1) of the ECIA's Bonds or another issue of debt obligations of the ECIA or the Local Unit, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations Section 1.148-1).

(f) All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the ECIA's Bonds is paid, or (ii) the date the Local Unit Projects is "placed in service" (within the meaning of Treasury Regulations Section 1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

(g) The Local Unit reserves the right to issued debt obligations outside of, or in lieu of, participation in the ECIA Bond Financing Program. This declaration of official intent to reimburse its expenditure for costs of the Local Unit Projects also applies to any such issuance of debt obligations by the local Unit.

Section 4. This resolution shall take effect immediately.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. BE IT RESOLVED that the Cedar Grove Board of Education **appoints Mr. Michael DeVita as the Board Secretary/School Business Administrator for the Cedar Grove School District** for the period beginning July 1, 2019 through June 30, 2020, at the annual salary of \$161,534.
- S2. Motion to **approve Kristen Massotto, NE Media Center Specialist**, at MA+45, Step 12, longevity \$1125, for a total salary of \$78,002, for the 2019-2020 school year.
- S3. Motion to **approve summer work (maximum # of days = 20) for the following guidance counselors at their per diem rate of pay:**
- Erica Slota
 - Alexa Rubino
 - Katrina Shababb
- S4. Motion to **approve Christopher Kinney as the ESEA Coordinator** in the amount of \$7,629 as per the ESEA 2019-2020 Grant submission.
- S5. Motion to **rescind Gabrielle Castelli, MMS paraprofessional**, for the 2019-20 school year.
- S6. Motion to **approve the following staff for summer custodial/maintenance work** at an hourly rate of \$8.60 to start on or before June 20, 2019:
- Robert Massa
 - Michael Criscuolo
- S7. Motion to **approve Deanne Grossman, NE Lunch Duty stipend**, for the 2019-2020 school year.
- S8. Motion to **reimburse the following school-based volunteers** for fingerprinting expenses as per policy #9180 at the rate of :
- John Martinelli, NE \$32.91
 - Tamara Kurtz SE \$34.91
- S9. Motion to **accept the resignation of Andrea Watson, High School Physical Education Teacher**, effective June 30, 2019.
- S10. Motion to **rescind Andrea Watson, Head Girls' Tennis Coach, effective June 26, 2019.**

CURRICULUM

CONTRACTS

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF
THE AGENDA.**

Announcement of future meetings:

July 23, 2019	North End Media Ctr.	6:30 pm Executive Session; 7:30 pm Regular Mtg
August 20, 2019	North End Media Ctr.	6:30 pm Executive Session; 7:30 pm Regular Mtg