

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

July 23, 2019

Memorial Middle School Teachers' Room
Memorial Middle School Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Personnel matter relative to **candidates for employment**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Personnel matter relative to **non-bargaining contracts**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts or agreements.

Reconvene in Public Session
Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
Legislation
Personnel
Policy
FSA/APT

Board Presentation: Reduce, Reuse, Recycle at MMS (student presentation)

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes of June 26, 2019**
- B2. Motion to **approve the budgetary transfers for the month of June, 2019**
- B3. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

- B4. Motion to **pay the following List of Bills: \$4,059,756.79**

BUSINESS:

- B5. Motion to **approve the 2019/2020 workers’ compensation assessment in the amount of \$130,838 and the insured assessment in the amount of \$148,997 to the Pooled Insurance Program of New Jersey.**
- B6. Motion to **approve the letter of agreement with AFC Urgent Care for Occupational Health and Urgent Care Services.** The agreement will be in force for the period of July 1, 2019 through June 30, 2020.
- B7. Motion to **approve the following parent transportation contract** for the 2019-2020 school year (ESY 2019 – June 2020): ID No. 2529646907, \$16.37 per diem, 183 maximum).
- B8. Motion to **approve the following parent transportation contract** for the 2019-2020 school year (September 2019 – June 2020): ID No.8504905852, \$4.22 per diem, 183 maximum).
- B9. Motion to **approve the renewal of the following transportation routes for the 2019-2020 school year:**

<u>Route #</u>	<u>Vendor</u>	<u>Amount</u>
VERONA01	NW Transport, Inc.	\$227.00
BANY03Q	NW Transport, Inc.	\$217.10
CPCL2W	NW Transport, Inc.	\$295.58
JAC25W	NW Transport, Inc.	\$300.58
CALP03	NW Transport, Inc.	\$245.94
VOTECH01	Aldin Transportation, Inc.	\$354.06
WSPL01	Aldin Transportation, Inc.	\$242.46

<u>Route #</u>	<u>Vendor</u>	<u>Amount</u>
WINP01	Aldin Transportation, Inc.	\$222.17
ECLC	Aldin Transportation, Inc.	\$201.88
CTCD01	Aldin Transportation, Inc.	\$249.88
R28Q	Aldin Transportation, Inc.	\$283.04
R29Q	Aldin Transportation, Inc.	\$293.19
R30Q	Aldin Transportation, Inc.	\$331.04
R31Q	Aldin Transportation, Inc.	\$293.19

B10. Motion to **rescind Resolution B15 from the June 26, 2019 board meeting.**

B11. RESOLUTION OF THE CEDAR GROVE SCHOOL DISTRICT, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY (THE “LOCAL UNIT”) AUTHORIZING THE LOCAL UNIT’S PARTICIPATION IN THE BOND FINANCING PROGRAM OF THE ESSEX COUNTY IMPROVEMENT AUTHORITY

WHEREAS, the Cedar Grove School District, in the County of Essex, State of New Jersey (the “Local Unit”), desires to finance the cost of various items of capital equipment (the “Local Unit Projects”); and

WHEREAS, the Local Unit desires to enter into a lease agreement (the “Lease Agreement”) with the Essex County Improvement Authority (the “ECIA”) to acquire and permanently finance the Local Unit Projects; and

WHEREAS, the Local Unit has reviewed the Bond Financing Program proposed by the ECIA, whereby the Local Unit would enter into the Lease Agreement through the Bond Financing Program of the ECIA; and

WHEREAS, the Local Unit believes that participation in the ECIA’s Bond Financing Program will benefit the Local Unit due to reduced interest costs as a result of a guaranty by the County of Essex, State of New Jersey (the “County Guaranty”) on the debt service of the ECIA Bond Financing Program; and

WHEREAS, the Local Unit further believes that any savings the Local Unit can achieve for its taxpayers, is of utmost importance to its community and accordingly, the Local Unit desires to enter into the Lease Agreement through the Bond Financing Program of the ECIA; and

NOW, THEREFORE, BE IT RESOLVED BY CEDAR GROVE SCHOOL DISTRICT THAT:

Section 1. The Local Unit hereby authorizes the Local Unit’s participation in the ECIA Bond Financing Program.

Section 2. The Local Unit consents to the ECIA’s application to the Local Finance Board of the Division of Local Government Services, in the New Jersey Department of Community Affairs (the “Local Finance Board”) in connection with the Bond Financing Program.

Section 3. (a) The Local Unit reasonably expects to reimburse its expenditure of costs of the Local Unit Projects paid prior to the issuance of the bonds to be issued by ECIA pursuant to the ECIA's Bond Financing Program (the "ECIA's Bonds") with proceeds of the ECIA's Bonds.

(b) This resolution is intended to be and hereby is a declaration of official intent to reimburse the expenditures for costs of the Local Unit Projects paid prior to the issuance of the ECIA's Bonds with the proceeds of the ECIA's Bonds in accordance with Treasury Regulations Section 1.150-2.

(c) The maximum principal amount of the ECIA's Bonds expected to be issued to finance the Local Unit Projects is \$112,492.25, which Bonds may be issued in one or more series and in one or more transactions over the next three years.

(d) The costs of the Local Unit Projects to be reimbursed with the proceeds of the ECIA's Bonds will be "capital expenditures" in accordance with the meaning of Section 150 of the Internal Revenue Code of 1986, as amended (the "Code").

(e) No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147 of the Code. The proceeds of the ECIA's Bonds used to reimburse costs of the Local Unit Projects, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds," including "sinking funds," "pledged funds," or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations Section 1.148-1) of the ECIA's Bonds or another issue of debt obligations of the ECIA or the Local Unit, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations Section 1.148-1).

(f) All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the ECIA's Bonds is paid, or (ii) the date the Local Unit Projects is "placed in service" (within the meaning of Treasury Regulations Section 1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

(g) The Local Unit reserves the right to issued debt obligations outside of, or in lieu of, participation in the ECIA Bond Financing Program. This declaration of official intent to reimburse its expenditure for costs of the Local Unit Projects also applies to any such issuance of debt obligations by the local Unit.

Section 4. This resolution shall take effect immediately.

B12. Motion to approve 2019-2020 Student Transportation Services:

WHEREAS, the board approved a resolution awarding student transportation bids to Jersey Kids as the apparent low bidder at its June 18, 2019 Board Meeting and,

WHEREAS, Jersey Kids was awarded the following routes:

<u>Route</u>	<u>Cost</u>
LKLD01	\$165
Bergen Community	\$159
Bloom to MMS	\$165
PG Chambers	\$179

WHEREAS, Jersey Kids violated the terms of the bid and,

WHEREAS, the second low bidder was Aldin Transportation at the following amounts:

<u>Route</u>	<u>Cost</u>
LKLD01	\$190
Bergen Community	\$190
Bloom to MMS	\$175
PG Chambers	\$199

NOW THEREFORE BE IT RESOLVED, that the Cedar Grove Board of Education approves the termination of the student transportation contract with Jersey Kids and awards a new contract to Aldin Transportation at the above listed amounts.

- B13. Motion to **approve the quotes received from CDI Technologies in the amount of \$112,492.25** for the purchase of Chromebooks, warranty coverage, google chrome software and protective covers to be used towards the district's one-to-one initiative. Purchases are being made through the TIPS contract 171106.
- B14. Motion to **approve a fee of \$25 per year per child to parents for the use of 24-hour Chromebook accessibility for students in grades 5-12. Funds will be used towards warranty expense and repairs to damaged Chromebooks.**

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **name the Cedar Grove High School baseball field in memory of former teacher, Chuck Linfante, as "Linfante Field"**. Mr. Linfante, a well-known aficionado of baseball, played for Fairleigh Dickinson University during his college years and always enjoyed talking baseball with the students, faculty and administration at CGHS. The dedication ceremony is scheduled for Friday, September 13, 2019 prior to the annual community-wide event which kicks off the first home football game of the fall season.
- S2. Motion to **approve Kathy Asaro, Middle School Math Teacher, MA+30 Step 10, (\$67,877)** from September 1, 2019 to June 30, 2020.

- S3. Motion to **approve Andrew Vander Horn, High School Social Studies Teacher, MA Step 5 (\$58,224)** for the 2019-2020 school year.
- S4. Motion to **approve Amanda Hatzikyriakou, Art Club stipend (\$955), prorated from April 1, 2019 through June 30, 2020.**
- S5. Motion to **rescind Jessica Dimler, North End Teacher, BA Step 1 (\$51,224) and approve at MA Step 1 (\$55,224)** for the 2019-2020 school year.
- S6. Motion to **retroactively approve Tim Sweeney as a Summer Custodian/Maintenance Worker** at an hourly rate of \$10.00, effective July 3, 2019.
- S7. Motion to **re-employ and set salaries for the Non-Bargaining Staff** shown below for the 2019-2020 school year:
- | | |
|-------------------|---------|
| Jim Walsh | 126,555 |
| Angel Perez | 51,298 |
| Nick Franciose | 43,834 |
| Mario Gaita | 120,081 |
| John Bannon | 58,445 |
| Michele Spilewski | 77,345 |
| Marie Criscuolo | 61,934 |
| Theresa Lombardi | 57,775 |
| Deborah Carpino | 40,952 |
| William Homa | 5,291 |
- S8. Motion to **approve the following Paraprofessionals at \$20,021 for the 2019-2020 school year:**
- | | |
|-------------|--------------------|
| Tay Infante | Giselle Checchetto |
|-------------|--------------------|
- S9. Motion to **approve Marie Criscuolo to the position of Transportation Liaison** at a stipend of \$9,000 for the 2019-20 school year.
- S10. Motion to **approve Theresa Lombardi to the position of Substitute Caller** at a stipend of \$8,000 for the 2019-20 school year.
- S11. Motion to **rescind Candace Mitola, JV Girls' Tennis Coach, Step 2, \$3,360** for the 2019-2020 school year.
- S12. Motion to **rescind Sandra. Stella, MMS Before/After School Math Strategies and approve Jackie Seugling, MMS Before/After Math Strategies** for the 2019-2020 school year.
- S13. Motion to **rescind Robin Pelling, NE Morning Care and approve Robin Pelling, MMS Before School Cafeteria Monitor** for the 2019-2020 school year.

S14. Motion to **approve Cassie Imperatore Dangler and Melissa Hill, Cedar Grove High School Co-advisors, Football Pep Band stipend (\$1,214)** for the 2019-2020 school year.

S15. Motion to **approve the following Morning Care Supervisors, North End School, at the curriculum rate** for the 2019-2020 school year:
 Patricia Caruso Elizabeth Daniel

S16. Motion to **approve Barbara Frey, Artistic Designer - Musical, Cedar Grove High School,** stipend \$1,445 for the 2019-20 school year.

S17. Motion to **approve Barbara Frey, Artistic Designer - Drama, Cedar Grove High School,** stipend \$1,445 for the 2019-20 school year.

S18. Motion to **approve summer work (maximum # of days = 5) for the following curriculum supervisors at their per diem rate of pay:**
 Janine Barboza Bart Pierson

S19. Motion to **approve, on Second Reading, the trip to Japan: Hakone, Tokyo and Kyoto** for the Globetrotters from April 2, 2021 through April 11, 2021.

S20. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
NJCIE Annual Inclusion Conference	June 25 – 26, 2019 retroactive	Christina Licitra		\$255
Montclair PRISM	July 17, 2019 retroactive	G. Czergovits A. Damiano E. Cheyne	0	\$150 \$150 \$150
Rutgers University AP Computer	July 15-18 2019 retroactive	M. Tedesco	0	\$1075
Rutgers State University AP Spanish	July 22-25, 2019 retroactive	M. Rodriguez	0	\$1025.00
NJ Supt’s Study Council	10/3, 11/14, 12/12,1/23, 2/27, 4/2, 5/28, 6/11	M. Fetherman	0	\$650
AP Summer Institutes	August 5-8, 2019	I. Shutovsky	0	\$900

S21. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
V. Tedesco	Mat’y	Resource/SE	10/4-11/26 (35)	n/a	11/27-2/26/20	2/27/20	New
J. Barilari	Mat’y	PhysEd/MMS	10/28-1/3/20 (39)	n/a	1/6-3/27/20	3/30/20	New

- S22. Motion to **approve the electronic submission of the Statement of Assurance of the District Mentoring Plan** via NJDOE Homeroom for the 2019-2020 school year.
- S23. Motion to **approve the following as volunteer football coaches** for the 2019-20 school year:
Omer Ersen Andrew Vander Horn
- S24. Motion to **rescind Katrina Shababb, MA Step 2 (\$55,368) and approve Katrina Shababb at MA Step 2 (\$55,724).**
- S25. Motion to **retroactively approve Denise Geddis, Supplemental Instructor**, from July 1, 2019 to August 31, 2019 at the curriculum rate of \$35.00 per hour.
- S26. Motion to **approve Deanna DeCorte, as Assistant/Fr Girls Volleyball Coach, Step 1, stipend \$3,219** starting on or before August 12, 2019.

CURRICULUM

CONTRACTS

- S27. Motion to **approve the following contracts for special education students**, as recommended by the Director of Special Services, for the 2019-2020 school year:

Windsor School

Student: 2460696161
Tuition: \$66,000

Epic Health Services - Nursing Services for the 2019-2020 school year, including ESY

Student: 8171397454
Rate of \$45 per hour

Celebrate the Children

Student: 6357501424
Tuition: \$73,179
Personal Aide: \$27,000
Total: \$100,179

Occupational Therapy Consultants - OT, PT and Speech for the 2019-2020 school year

Rate: OT - \$89 per hour, Speech - \$90 per hour, Home-based Services - \$97 per hour

Winston Preparatory School

Student: 6572397289
Tuition: \$68,500
Student: 4384115997
Tuition: \$68,500
Total: \$137,000

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF
THE AGENDA.**

Announcement of future meetings:

Aug 20, 2019 MMS Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg

Sept 10, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg