

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

September 10, 2019

North End School Teachers Room
North End Media Center

Executive Session 6:30PM
Public Session 7:30PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Personnel matter relative to **candidates for employment**. Action may follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
Legislation
Personnel
Policy
FSA/APT

Board Presentation: Proposal for Music Trip to Orlando, Florida (J. Jessen)

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes** of August 20, 2019
- B2. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

BUSINESS:

- B3. **A RESOLUTION OF THE TOWNSHIP OF CEDAR GROVE BOARD OF EDUCATION, CEDAR GROVE, NEW JERSEY APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT WITH THE ESSEX COUNTY IMPROVEMENT AUTHORITY TO FINANCE THE ACQUISITION OF CERTAIN CAPITAL EQUIPMENT WHICH WILL BE LEASED BY THE ESSEX COUNTY IMPROVEMENT AUTHORITY TO THE TOWNSHIP OF CEDAR GROVE BOARD OF EDUCATION, APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LETTER OF REPRESENTATION IN CONNECTION WITH THE ISSUANCE AND DELIVERY OF THE ESSEX COUNTY IMPROVEMENT AUTHORITY'S CAPITAL EQUIPMENT POOLED LEASE REVENUE BONDS, SERIES 2019 AND AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO DO ALL OTHER THINGS DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF SUCH BONDS**

WHEREAS, the Township of Cedar Grove Board of Education (the "Board") desires to lease and permanently finance the cost of acquisition of certain capital equipment as set forth in Schedule A (the "Equipment") from The Essex County Improvement Authority (the "Authority"); and

WHEREAS, the Authority will provide for the financing of the cost of the acquisition of the Equipment by the issuance of its Capital Equipment Lease Revenue Bonds, Series 2019 (Cedar Grove Board of Education Project) in an aggregate principal amount not to exceed \$200,000 (the "Bonds") payable from rentals by the Board pursuant to a Lease and Agreement by and between the Board and the Authority; and

WHEREAS, the Township of Cedar Grove, New Jersey, and the County of Essex, New Jersey, will each unconditionally and irrevocably guaranty the punctual payment of the principal of and the interest on the Bonds; and

WHEREAS, there has been prepared and submitted to the Board forms of (a) a Lease and Agreement by and between the Board and the Authority, to be dated as of the first day of the month of the date of delivery of the Bonds (the "Agreement") attached hereto as Exhibit A; and (b) a Letter of Representation to be dated the date of delivery of the Bonds (the "Letter of Representation") attached hereto as Exhibit B;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF CEDAR GROVE BOARD OF EDUCATION AS FOLLOWS:

Section 1. That the Agreement, in the form presented to this meeting, be and the same is hereby approved, and the School Business Administrator is hereby authorized to execute the Agreement, with such additions, deletions or modifications as such officer shall approve, and to deliver the same to the Authority, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 2. That the Letter of Representation in the form presented to this meeting, be and the same is hereby approved, and the School Business Administrator is hereby authorized to execute the Letter of Representation, with such additions, deletions or modifications as such officer shall approve, and to deliver the same to the addressees designated on such Letter of Representation, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 3. That the School Business Administrator is hereby authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for the execution and delivery of the Agreement and for carrying out the sale, issuance and delivery of the Bonds, the Authority's Capital Equipment Pooled Lease Revenue Bonds, Series 2019 and all related transitions contemplated by this resolution.

Section 4. All resolutions or proceedings, or parts thereof, in conflict wit the provision of this resolution are to the extent of such conflict hereby repealed.

Section 5. This resolution shall become effective immediately.

SCHEDULE A - EQUIPMENT LIST

Township of Cedar Grove Board of Education

<u>Equipment</u>	<u>Useful Life (Years)</u>	<u>Lease Term (Years)</u>	<u>Estimated Cost</u>
300 Chromebooks with protective covers	5	5	\$112,493

	<u>Equipment</u>	<u>Useful Life (Years)</u>	<u>Lease Term (Years)</u>	<u>Estimated Cost</u>
Total				\$112,493
B4.	Motion to accept the generous donation from the Cedar Grove High School Class of 2019 in the amount of \$5,413.02 to be used towards the purchase of a new scoreboard for the baseball field.			
B5.	Motion to approve the subscription busing contracts with the parents of student no. 1902392629 in the amount of \$1,000.00 for the 2019-2020 school year.			
B6.	Motion to approve the subscription busing contracts with the parents of student no. 1337212646 in the amount of \$1,000.00 for the 2019-2020 school year.			
B7.	Motion to approve the subscription busing contracts with the parents of student no. 5360669055 in the amount of \$1,000.00 for the 2019-2020 school year.			
B8.	Motion to approve the subscription busing contracts with the parents of student no. 4030507463 in the amount of \$1,000.00 for the 2019-2020 school year.			
B9.	Motion to approve the subscription busing contracts with the parents of student no. 8516353344 in the amount of \$1,000.00 for the 2019-2020 school year.			
B10.	Motion to approve the subscription busing contracts with the parents of student no. 2622644796 and 2896400211 in the amount of \$1,000.00 (each) for the 2019-2020 school year.			
B11.	Motion to approve fingerprinting reimbursement charges to Leonard Splendoria, Board Member , in the amount of \$64.25.			
B12.	Motion to approve Zenith Construction Services, Inc. payment application No. 1 in the amount of \$680,933.40 for work done on the Security Upgrades and Renovations Project. This payment application has been reviewed and approved by Mr. Daniel Dressel, Architect. Payment for this application will be from the CGBOE 2018 Bond Referendum.			
B13.	Motion to accept the generous donation from the North End School FSA in the amount of \$378.09 to be used exclusively towards the purchase of Speech/Special Education Supplies.			
B14.	Motion to approve the Application for use of Cedar Grove Fields and Facilities for the Township of Cedar Grove Downtown Advisory Committee for the use of the LRP Parking Lot and Gymnasium on October 19, 2019 for a Craftober Festival. Further			

Resolved that the Board approve suspending Policy # 7435 for the event from 4 pm to 8 pm.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **retroactively approve Jillian Lagattuta, North End Paraprofessional**, at \$20,021 from Sept 3, 2019 to June 19, 2020.
- S2. Motion to **retroactively approve Margaret Pantusa, MMS Paraprofessional**, from September 3, 2019 to June 19, 2020 at a salary of \$20, 021.
- S3. Motion to **accept the resignation of Danielle Stanton, HS Physical Education Teacher**, as of August 23, 2019.
- S4. Motion to **appoint the following staff in accordance with the State Emergent Hiring Start Date procedures:**
- **Jaime Capra**, High School Junior Varsity Girls' Tennis Coach, Step 1, stipend of \$3,219 for the 2019-2020 school year.
 - **Felicia Fiore**, South End Paraprofessional, at \$20,021 retroactive to Sept 3, 2019 to June 19, 2020.
 - **Lalia Wilder**, South End School, P/T Secretary, at an hourly wage of \$15.23, retroactive to September 9, 2019 to June 19, 2020.
 - **Heather Reid**, High School, Physical Education Teacher, MA, Step 11, at \$69,877 prorated to start on or before November 11, 2019 thru June 19, 2020
 - **Paige Gibson**, Memorial Middle School Paraprofessional, at \$20,021 retroactive to Sept 3, 2019 to June 19, 2020
 - **Carissa Qassis**, High School Paraprofessional, at \$20,021 prorated, effective start date September 11, 2019 to June 19, 2020.
- S5. Motion to **rescind Jennifer Costantini, Substitute Teacher**, and **retroactively approve as MMS Maternity Leave Special Education Teacher**, non-tenure track, from September 3, 2019 to January 28, 2020 at MA Step 4 (\$57,224), prorated.
- S6. Motion to **retroactively approve Ryan Corbosiero, Summer Weight Room Advisor** at a stipend of \$2,647 for summer of 2019.
- S7. Motion to **rescind the following Memorial Middle School stipend** for the 2019-2020 school year: After School Choral C. Imperatore-Dangler \$2252

- S8. Motion to **revise the appointment of Heather Donnelly, South End School Social Worker**, MA, from Step 3 to Step 2 (\$55,724), for the 2019-2020 school year.
- S9. Motion to **approve Kristin Massotto, NE Library Media Specialist**, longevity payment of \$1125 for the 2019-20 school year.
- S10. Motion to **approve the following Substitute Teachers for the 2019-2020** school year at the per diem rate of \$90.00: *Rebecca Aburomi *Nada Shater
- S11. Motion to **approve the following tenured staff members to receive mentoring fee reimbursement** in the amount of \$550:
*Veronica Galambos *Adriana Durso * Kristin Arluna *Ashley Amato
*Jacqueline Barilari
- S12. Motion to **approve the following additions to the Lunch Duty List** for the 2019-2020 school year for the following North End employees:
A. Castillo (3 days lunch duty)
M. DiChiara (substitute lunch duty)
- S13. Motion to **approve the following as school volunteers**:
* Sahsa Pierre SE *Sandra Haine SE *Jude Pierre SE
*Nora Poli SE * Juan Rodriquez *Kristin O’Leary NE
*David Roe NE
- S14. Motion to **reimburse the following school-based volunteers for fingerprinting expenses** as per policy #9180 at the rate of : Sasha Pierre \$35.05 Jude Pierre \$35.05
- S15. Motion to **approve the following Coaches for the 2019-2020** school year:
- Fall Cheerleading**
- | | | | | |
|-----------------|--------------------------|-----------|---|----------|
| Maria Basile | (Retro to Aug. 12, 2019 | Assistant | 5 | \$ 3,782 |
| Rebecca Aburomi | (Retro to Aug. 12, 2019) | Head | 3 | \$ 5,323 |
- Winter Girls’ Basketball**
- | | | | | |
|------------------|--|-----------|---|----------|
| William Scanlon | | Head | 5 | \$10,149 |
| Joseph Cardinale | | Assistant | 5 | \$ 6,638 |
| Sean Sweeney | | Frosh | 5 | \$ 6169 |
- S16. Motion to **rescind motion S17 on the August 20, 2019 agenda and retroactively approve the following Lunch Aides for the 2019-20 school year at \$4,636.00; substitute rate at \$11.50 per hour**:

<u>North End School</u>	<u>South End School</u>	<u>Subs:</u>
Joanne Jandoli	Carmella DeCaito	Victoria Zahn
Kelly Sabia	Rose Ramundo	Rose DeRose
Maria Adubato	Trisha Turken	Gail stefanelli

S17. Motion to **retroactively approve Maureen Hoehe, North End School Lunch Aide**, at a salary of \$4,636 from Sept. 4, 2019 to June 19, 2020.

S18. Motion to **rescind motion S9 on the August 20, 2019 agenda and retroactively re-employ and set an hourly rate for the following part-time secretarial staff** for the 2019-2020 school year: NE Monica Fox \$15.53/hr

S19. Motion to **rescind motion S10 on the August 20, 2019 agenda and retroactively re-employ and set hourly rates for the following part time custodial staff** for the 2019-2020 school year:
 Guiseppe Frequenza \$14.28 Anthony Longo \$11.68

S20. Motion to **rescind motion S11 on the August 20, 2019 agenda and retroactively re-employ and set hourly rates for the following substitute custodial staff** for the 2019-2020 school year:
 Rafael Laracuenta \$14.99 Robert Mesce \$11.68 Vincent DeFlorio \$11.68
 Gordon Wickham \$16.52 Brian Cappadonna \$14.99 Tim Sweeney \$11.68
 Jeff Sefjack \$14.70 Marc Cifelli \$11.68

S21. Motion to **retroactively approve Laura Rubinch for lunch duty coverage** for Memorial Middle School student ID#202707601697 at the curriculum rate of \$35/hr, effective September 4, 2019.

S22. Motion to **approve the following additional Memorial Middle School Summer 2019 Music Program** salaries:
 R. Savino \$437.50
 M. Hill \$507.50 S. Kecherson \$210

S23. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
Essex Cty Mtgs Special Service	9/17; 10/29; 11/19; 12/17; 1/21; 2/18; 3/17; 4/21; 5/19	C. Kinney	0	\$0
Pooled Insurance Mtg	9/19, 12/12, 4/2, 6/9/2020	M. DeVita	0	\$0

NJASBO	9/24, 10/8, 11/21, 12/10, 1/22, 2/20, 3/19, 4/28/2020	M. DeVita	0	\$100
Montclair PRISM	7/12/19 retroactive(previously approved on 7/23/19 with incorrect date of 7/17/19)	G. Czergovits A. Damiano E. Cheyne	0	\$150 \$150 \$150
Teaching in the Age of Anxiety	10/10/19	C. Dunn	0	\$0
Dealing Angry/Irate Parents	10/24/19	C. Dunn	0	\$0
Conquer Math	9/20; 11/1/19 1/17; 3/13/20	C. Cecire	0	\$165/
Conquer Math	10/24; 12/17/19 2/21/20	J. Lawshe	0	\$165/

S24. Motion to **approve the following** leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
J. Schomaker	Mat'y	Social Studies/ HS	11/11-12/13/19 (23)	n/a	12/16-3/17/20 (60)	3/18/20	New Request
D. DeFabiis	Mat'y	SAC/HS	10/1-11/6/19 (26)	n/a	11/7-2/7/20 (60)	2/10/20	New Request
D. Spallino	Maty	Resource/ MMS	9/3 – 9/20/19 (14)	9/23-10/28/19 (26)	10/29-1/29/20 (60)	1/30/20	Rev Request

S25. Motion to **approve the following students for Classroom Observations:**

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours of Observation</i>
Gabrielle Castelli	William Paterson University	MMS – Guidance Counselor Erica Slota	2019-2020 school year
Alessandra Libertino	Montclair State University	NE – Speech Therapist A. Castillo	2019-2020 school year
Jenica Brendli	Caldwell University	HS – Steve Gallagher / Clinical Intern	2019-2020 school year
Faith Fennelly	Caldwell University	NE -- Stacie Rego / Katherine Cawley	2019-2020 school year

S26. Motion to **retroactively approve Katie Hanlon, Athletic Trainer, to teach CPR at the rate of \$35 per hour** from August 1, 2019 to June 30 2020.

S27. Motion to **retroactively approve Carmella Varricchio for lunch duty coverage** for Memorial Middle School student ID# 202607602029 at the curriculum rate of \$35/hr, effective September 4, 2019.

POLICIES

S28. Motion to **approve the First Reading of the following Policy Updates/Revisions:**

- P2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities**
P2430 Co-Curricular Activities (M)
P2330 Homework
R2330 Homework

CURRICULUM
CONTRACTS

S29. Motion to **approve the following contracts for special education students,** as recommended by the Director of Special Services, for the 2019-2020 school year:

Academy 360

Student: 6924662807
Tuition for the 2019-2020 school year
\$ 68,724.12

West Essex Regional High School

Student: 7956053591
Tuition for the 2019-2020 school year
\$40,349.00

Rebecca Foti LLC

Contracted Interventionist for the 2019-2020 school year
\$85.00 per hour

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

Sept 24, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg
Oct 8, 2019 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg