

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

September 24, 2019

North End School Faculty Room
North End Media Center

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Contract matter relative to the **Superintendent of Schools**. Action is not expected to follow the discussion in Executive Session. Public release of the discussion will occur upon completion of any contracts.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum
Communications
Facilities
Finance
Legislation
Personnel
Policy
FSA/APT

Board Presentation:

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY MINUTES

- B1. Motion to **approve the Public and Executive minutes of September 10, 2019**
- B2. Motion to **approve the budgetary transfers** for the months of August, 2019
- B3. Motion to **approve the Treasurer’s Report** for the month of June, 2019
- B4. Motion to **approve the Board Secretary’s Report** for the month of June, 2019
- B5. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

- B6. Motion to **pay the following List of Bills: September 24, 2019**
\$5,058,184.41

BUSINESS:

- B7. Motion to **approve any interest received from the 2019 bond sale for the referendum approved on October 2, 2018 to be transferred to the Debt Service Fund.**
- B8. **WHEREAS**, the Board of Education of the Borough of Cedar Grove (hereinafter referred to as the “Board”), and the Cedar Grove Custodial Association (hereinafter referred to as the “Association”) are parties to a Collective Negotiations Agreement that is effective for the retroactive period beginning July 1, 2019 and ending June 30, 2020 (hereinafter referred to as “the Agreement”); and

WHEREAS, the Board recognizes the **CGEA as the sole bargaining representative** for the custodial staff members employed by the Board; and

WHEREAS, Article V of the Agreement provides that the formal work day for evening District custodians shall be one of two shifts: 3:00 pm – 11:00 pm; or 11:00 p.m. – 7:00 am

WHEREAS, custodian, ID #0481, who needs to use public transportation has requested to start thirty (30) minutes earlier at the beginning of the formal work day; and

WHEREAS, said custodian has agreed to begin the work day thirty minutes earlier than the required start time; and

WHEREAS, the Board wishes to accommodate said custodian on a case-by-case basis, depending upon the needs of the School District.

NOW, THEREFORE, based on the foregoing premises and mutual promises and covenants contained herein, the parties hereby agree as follows:

1. Article V shall be modified for the period from July 1, 2019 to June 30, 2020 only to permit the Superintendent to exercise his discretion on a case-by-case basis, depending upon the needs of the School District, to approve a change in a custodian's work day schedule to permit him or her to arrive thirty (30) minutes earlier and leave thirty (30) minutes earlier at the end of the work day to enable the custodian to travel by public transportation.
2. The provisions of this Sidebar Agreement shall expire on June 30, 2020.
3. This Sidebar Agreement shall not be used for the purpose of establishing a past practice and all of the remaining terms and conditions contained in the Agreement not specifically addressed herein shall remain in full force and effect.
4. The parties agree that this Sidebar Agreement shall have no precedential value and may not be introduced in a grievance, arbitration or other litigation by any party to the Agreement.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

- S1. Motion to **approve the Superintendent's Report.**
- S2. Motion to **approve the Separation from Service Agreement and Professional Improvement Plan** for employee #1827.
- S3. Motion to **approve Kayla Amato, South End Maternity Leave Replacement Teacher**, non-tenure track, MA Step 1 (\$55,224) prorated, modifying the start date to October 1, 2019 and end date of February 27, 2020.
- S4. Motion to **retroactively accept the resignation of Robert Mesce, Substitute Custodian**, effective September 11, 2019.
- S5. Motion to **retroactively approve Susan Lynch, HS Paraprofessional, to provide community-based instruction** for student #202007601102 from September 16, 2019 to June 19, 2020 at the curriculum rate of \$35/hour; max 1 hour per week.
- S6. Motion to **retroactively approve Nancy Leotsakas, Jackie VanNatten and Justin Bronner for the 2019-2020 school year to provide after school assistance** for students #5529970471, #8007408055 and #202707601697 at the rate of \$35 per hour for a max of 2 hours/week.
- S7. Motion to **approve Lori Robinson as Science Club Advisor for the 2019-2020 school year at a stipend of \$835 prorated** excluding the month of September.

- S8. Motion to **retroactively approve Barbara Weber and Kelsey Jordan for afterschool Sunday planning and training**, effective September 23, 2019 to October 31, 2019 at the rate of \$35/hr.; max 30 days
- S9. Motion to **approve, on Second Reading, the CGHS music trip to Orlando, Florida**, from March 27, 2020 to March 30, 2020. The trip will be chaperoned by Mr. Savino, Mrs. Foose, and two other staff members TBD.
- S10. Motion to **approve the following tenured staff members to receive mentoring fee reimbursement** in the amount of \$550.
 * Christie Torchia *Meagan Amador
- S11. Motion to **reimburse the following school-based volunteers for fingerprinting expenses** as per policy #9180 at the rate listed: Maria ReCasino \$34.05
- S12. Motion to **approve the following as school volunteers**:
 Maria ReCasino SE Barbara Auteri SE Ansreia Graca SE Tracy Dial NE
- S13. Motion to **approve the following salary degree advances** for the 2019-2020 school year.

Ashley Amato	MA	MA+15	\$58,224
Colleen Bulger	MA	MA+30	\$60,224
Erica Slota	MA	MA+30	\$62,224
Robyn Cali	MA	MA+15	\$87,202
Tracy Comerford	BA+45	BA+60	\$78,587
Brittany Ur	BA+15	MA	\$58,224
Alexa Rubino	MA	MA+15	\$58,224
Jessica Schomaker	MA	MA+15	\$59,224
Christie Torchia	BA+15	MA	\$58,224
Lia Caravella (Merit)	MA+90	MA+105	\$72,877
Katie Hanlon	BA	MA	\$57,224
Christina Licitra	BA+30	MA+15	\$66,877
Stacy Kay	MA+30	MA+45	\$81,587
Jennifer Hales	BA+30	MA	\$59,224
Alan Brown	MA+15	MA+30	\$71,877
Kristin Pucilowski	BA+15	BA+30	\$57,224
Matteo Bellantoni	BA+60	MA+30	\$92,352
Cassie Imperatore-Dangler	BA+15	MA	\$59,224
Thomas Moogan	BA	BA+15	\$55,224
Casey Dunn	MA+15	MA+30	\$61,224

S14. Motion to **authorize attendance** at the following event/s:

<i>Program</i>	<i>Date</i>	<i>Employee(s)</i>	<i>Board Member(s)</i>	<i>Cost</i>
Conquer Math	9/20; 11/1; 11/17; 3/13	L. Hartjen	0	\$160/
Conquer Math	9/20/19	K. Asaro	0	\$160
Conquer Math #2	10/21/19	B. Ur A. DiBenedetto	0	\$210/
Conquer Math	11/5; 11/18; 1/13	M. Travaglio	0	\$160/
Conquer Math	11/20; 2/24	S. Stella	0	\$160/
Writing Our Way to Rich Teaching	1/16/20	A. Willing S. Poll	0	\$179/ (pd by MMS)
LGBTQ	10/11/19	C. Cannella	0	\$0
Training Center Boiler	9/13/19	R. Pagano	0	\$0
MSUNER	9/24/19	B. Martin C. Pierson	0	\$0
Identifying, Understanding, etc.	10/28/19	H. Donnelly C. Bulger	0	\$0
Conquer Math	11/1; 12/17; 2/10; 3/23	A. Amato	0	\$160/
Conquer Math	10/7/19	D. Grossman D. Miscia	0	\$160/
Conquer Math	10/15; 11/22; 1/14; 3/5	K. Cawley	0	\$160/
Conquer Math	9/20; 10/11; 11/12; 12/19; 1/21; 2/27; 3/25	B. McElroy	0	\$160/
NJSLS	9/25; 10/31; 11/26; 12/16; 2/3; 2/28	T. Moogan	0	\$160/
Technology Conference	11/15/19	A. Escobar V. Perazzone	0	\$99 English Ed Grant
Writing Our Way to Rich Teaching	1/16/20	A. Escobar W. Perazzone		\$179 English Ed Grant
Keep School Admin Current & Compliant	10/30; 4/4; 4/22	M. Fetherman	0	\$400
NJA Math Supervisor	11/11/19	J. Barboza	0	\$0
Essex County Math Supervisors' Roundtable	11/1; 2/7; 6/5	J. Barboza	0	\$0
NJASA Tech	10/10; 12/12; 2/27	M. Fetherman J. Walsh	0	\$0
NJSBA	10/21, 10/22, 10/23; 10/24	M. Fetherman M. DeVita J. Walsh	C. Dye D. Schoner N. DiChiara M. Mega L. Splendoria	Registration, Hotel, Travel Meals Est. \$5,000
Conquer Math	9/23; 11/12; 1/8	A. Pines G. Terzo S. Petrillo L. Sweeney	0	\$160/

		L. Mastria		
Conquer Math	10/16; 12/9; 1/15	A. Scuralli	0	\$160/
Addressing Challenging Behaviors	1/15/20	C. Dunn	0	\$0
Conquer Math	9/20; 9/23; 9/25; 10/17; 11/1; 11/26; 12/9; 12/16; 1/17; 2/3; 2/28; 3/13; 3/26	J. Barboza	0	\$0
Vento Training	10/23/19	C.Kinney	0	\$0

S15. Motion to approve the following leaves of absence:

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Gen Leave</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
Carmella Varricchio	Mat'y	Para/MMS	1/20-2/3 (11)	2/4-3/9/20 (23)	3/10-6/9/20 (60)	n/a	6/9/20	New Request
Jennifer Manning	Mat'y	Phys Ed/SE	12/16-2/14 (38)	n/a	2/17-5/18/20 (60)	n/a	5/19/20	New Request
Victoria Tedesco	Mat'y	Resource SE	10/1-11/12(38)	11/13-11/26 (10)	11/27-2/27/20 (60)	n/a	2/28/20	Sick Days
Meridith Denman	Mat'y	HS/GC	4/12-5/29/19 (25)	n/a	5/30-6/21 9/3-10/31	11/1-11/4/19	11/5/19	NJFLA Gen Leave

S16. Motion to approve the following students for Classroom Observation:

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours of Observation</i>
Faith D'Angelis	Caldwell University	SE – Elementary Education / Psychology Observation	2019-2020 school year
Amanda Szmak	Montclair State University	NE – Elementary Education/ K. Cawley / classroom	2019-2020 school year 3 hours

S17. Motion to **rescind (S16) on the August 20, 2019 agenda and approve Ava Baratti, Memorial Middle School Maternity Leave Replacement Art Teacher**, non-tenure track, BA, Step 2 (\$51,724 prorated), from October 1, 2019 to March 31, 2020, including the Art Club stipend pro-rated during same time period.

S18. Motion to **retroactively accept the resignation of Giuseppe Frequenza, MMS P/T custodian**, effective September 3, 2019.

S19. Motion to **employ Giuseppe Frequenza, Substitute Custodian**, effective September 25, 2019 at an hourly rate of \$14.70.

S20. Motion to **approve Mary Ellen Monahan and Abigail (Labradoodle) from Certified Pet Therapy Program** to provide support at South End School for 19-20 school year.

POLICIES

S21. Motion to **approve the Second Reading of the following Policy Updates/Revisions:**

- | | |
|----------------|--|
| P2431.3 | Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities |
| P2430 | Co-Curricular Activities (M) |
| P2330 | Homework |
| R2330 | Homework |

CONTRACTS

S22. Motion to **approve the following contracts for special education students**, as recommended by the Director of Special Services, for the 2019-2020 school year:

Faith Therapy

OT services for the 2019-2020 school year
In district: \$82 per hour
Home-based: \$95 per hour

Therapy Source

Speech services for the 2019-2020 school year at a rate of \$88.00 per hour

Social Work p.r.n.

Counseling services for the 2019-2020 school year
As per rate sheet

Nancy Manley LDTC

Educational Evaluations for the 2019-2020 School year
At a rate of \$285 per evaluation and \$50 per meeting

Therapeutic Options

Social Skills for the 2019-2020 school year
At a rate of \$90 per hour

Lakeland Regional Board of Education

Student: 8641167973
Tuition for the 2019-2020 School year
\$69,805.80

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

October 8, 2019	North End Media Ctr.	6:30 pm Executive Session; 7:30 pm Regular Mtg
October 29, 2019	North End Media Ctr.	6:30 pm Executive Session; 7:30 pm Regular Mtg