

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

March 16, 2020

Leonard R. Parks Conference Room (via GoToMeeting)

Executive Session 7:00 PM

Leonard R. Parks Conference Room (via GoToMeeting)

Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum

Communications

Facilities

Finance

Legislation

Personnel

Policy

FSA/APT

Board Presentation: Preliminary Budget - Curricula, Athletics, Buildings & Grounds

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes of March 11, 2020.**
- B2. Motion to **approve the Board Secretary’s certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3**, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

BILLS

- B3. Motion to **pay the following List of Bills: 1/23/2020 to 2/25/2020 \$4,831,862.58**
2/26/2020 to 3/16/2020 \$3,542,578.08

BUSINESS:

- B4. **RESOLVED**, that the following Tentative Budget, Annual District Budget Statement and Supporting Documentation for the 2020-21 school year be submitted for approval to the Essex County Superintendent of Schools:

	<u>Appropriations</u>	<u>Local Tax Levy</u>
General Fund	\$32,666,633	\$28,796,093
Special Revenue Fund	606,614	-0-
Debt Service Fund	<u>2,300,100</u>	<u>1,993,540</u>
Total Budget	<u>\$35,573,347</u>	<u>\$30,789,633</u>

BE IT FURTHER RESOLVED, school district Policy 6471 – Expense Reimbursements and N.J.A.C. 6a:23b-1.2(B) provides that the Board of Education shall establish in the annual school district budget a maximum expenditure amount that may be allotted for such travel, expense reimbursement and registrations. The Board of Education hereby establishes the maximum expenditure amount from the 2020-21 school year to be **\$175.00** per employee, or an annual amount of \$57,925.

BE IT STILL FURTHER RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator/Board Secretary, uses available Banked Cap in the amount of \$15,790 and the Pre-budget Year Levy and Enrollment Adjustment of \$103,038. The funds are to be included in the base budget for the 2020-2021 school year and increase the amount to be raised by taxation in the General Fund to \$28,796,093.

RESOLVED, that the Public Hearing on the Proposed Budget be held on May 7, 2020 at 7:30 p.m. in the North End Elementary School, Media Center.

B5. Motion to **accept the donation of cleaning and school supplies to MMS by local Staples.** The approximate value is \$500. The delivery consisted of erasers, scissors, pens, glue sticks, sanitary wipes and hand wipes.

B6. Motion to **approve the form of amended 403(b) Plan** effective January 1, 2010, presented to this meeting is hereby approved and adopted and that the Business Administrator/Board Secretary is authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

B7. Motion to **approve Student Transportation Services for the Spring Athletic Season:**

WHEREAS, bids were advertised in the Star Ledger on February 27, 2020 for Student Transportation Services, Spring Athletic Season, Bid Number 2019/2020-004, and

WHEREAS, bids were publicly opened and read aloud on March 12, 2020 at 10:00 a.m. in the Conference Room at the Board Offices, and

WHEREAS, the following bid for Student Transportation Services, Fall Athletic Season, were received:

<u>Date</u>	<u>Pickup Time</u>	<u>Team</u>	<u>Destination</u>	<u>Buses</u>	<u>Mayor</u>	<u>STA</u>	<u>Trans-Ed</u>
3/13/2020	2:45pm	Var/JV Baseball	Madison High School, Madison	1	424		
3/16/2020	2:45pm	Var Baseball	Weequahic Park, Newark	1	424	350	
3/17/2020	2:45pm	Girls Var/JV Lacrosse	Verona High School, Verona	1	424		
3/18/2020	2:45pm	Var/JV Baseball	New Providence High School, New Providence	1	424	350	
3/19/2020	2:45pm	Girls Var/JV Lacrosse	Jefferson Township High School, Oak Ridge	1	424		
3/21/2020	9:00am	Var Softball	Donovan Catholic High School, Toms River	1	424	350	410
3/23/2020	2:45pm	Varsity Baseball	Morris Catholic High School, Denville	1	424		
3/25/2020	2:45pm	Var/JV Baseball	Mount Olive High School, Flanders	1	424		
3/25/2020	2:45pm	Var Softball	Morris Knolls High School, Roxbury	1	424	350	
3/25/2020	2:45pm	Boys Varsity Tennis	Waldwick High School, Waldwick	1	424		

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3/26/2020	2:45pm	Girls Varsity Lacrosse	Academy of Holy Angels, Demarist	1	424	350	
3/26/2020	2:45pm	Var Softball	North Bergen High School, North Bergen	1	424	350	
3/27/2020	2:45pm	Var Softball	Immaculate Heart Academy, Twsp of Washington	1	424	350	
3/28/2020	8:30am	Boys Var/JV Lacrosse	Waldwick High School, Waldwick	1	424	350	336
3/28/2020	9:15am	Var Softball	Montgomery High School, Skillman	1	424	350	336
4/1/2020	2:45pm	Var/JV Baseball	Belleville High School, Belleville	1	424		
4/3/2020	2:45pm	Var Softball	Mount St. Dominic Academy, Caldwell	1	424		
4/3/2020	2:45pm	Boys Var Tennis	Belleville High School, Belleville	1	424		
4/4/2020	8:15am	Var Softball	Branchbrook Park, Newark	1	424	350	
4/5/2020	8:15am	Var Softball	Branchbrook Park, Newark	1	424	350	
4/6/2020	2:45pm	Var/JV Baseball	Underhill Sports Complex, Maplewood	1	424	350	
4/6/2020	2:45pm	Var Softball	Yanticaw Park, Nutley	1	424	350	
4/6/2020	2:45pm	Boys Var Tennis	Pulaski Park, Bloomfield	1	424	350	
4/8/2020	2:45pm	Girls Var/JV Lacrosse	Morris Catholic High School, Denville	1	424	350	
4/9/2020	2:45pm	Boys Var/JV Lacrosse	West Orange High School, West Orange	1	424	350	
4/11/2020	9:45am	Var/JV Baseball	Verona High School, Verona	1	424	350	336
4/11/2020	10:30am	Var Softball	Fortunato Field, Montclair	1	424	350	336
4/13/2020	2:45pm	Var/JV Baseball	Newark Academy High School, Livingston	1	424	350	336
4/13/2020	2:45pm	Girls Var/JV Lacrosse	Watsessing Park, Bloomfield	1	424	350	336
4/13/2020	2:45pm	Var Softball	Verona High School, Verona	1	424	350	336

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4/13/2020	2:45pm	Boys JV Tennis	Nutley High School, Nutley	1	424	350	336
4/15/2020	3:45pm	Boys Var/JV Lacrosse	Park Ridge High School, Park Ridge	1	424		336
4/15/2020	2:45pm	Boys JV Tennis	West Orange High School, West Orange	1	424		336
4/16/2020	2:45pm	Girls Var/JV Lacrosse	Essex Valley School, West Caldwell	1	424	350	336
4/17/2020	2:45pm	Var Softball	Livingston High School, Livingston	1	424		336
4/17/2020	2:45pm	Boys Var Tennis	James Caldwell High School, West Caldwell	1	424		336
4/20/2020	2:45pm	Var/JV Baseball	West Orange High School, West Orange	1	424	448	
4/21/2020	2:45pm	Boys Var/JV Lacrosse	Whippany Park High School, Whippany	1	424		
4/21/2020	2:45pm	Girls Var/JV Lacrosse	Parsippany Hills High School, Morris Plains	1	424		
4/23/2020	2:45pm	Var Softball	Pope John XXIII Regional High School, Sparta	1	424		
4/23/2020	2:45pm	Girls Var/JV Lacrosse	Crandford High School, Crandford	1	424		
4/28/2020	2:45pm	Boys Var/JV Lacrosse	Nutley High School, Nutley	1	424		
4/28/2020	2:45pm	Var Softball	Hanover Park High School, East Hanover	1	424		
4/28/2020	2:45pm	Boys Var Tennis	Riverfront Park, Newark	1	424		
4/29/2020	2:45pm	Girls Var/JV Lacrosse	Scotch Plains-Fanwood High School, Scotch Plains	1	424	448	
4/29/2020	2:45pm	Boys JV Tennis	James Caldwell High School, West Caldwell	1	424	448	
5/1/2020	TBD	Boys & Girls Var Track	Livingston High School, Livingston	1	424		
5/1/2020	2:45pm	Boys JV Tennis	West Orange High School, West Orange	1	424	448	
5/4/2020	2:45pm	Var Softball	Meadowland Park, South Orange	1	424		
5/4/2020	2:45pm	Boys & Girls Var Track	Newark Academy High School, Livingston	1	424		

5/6/2020	2:45pm	Var Baseball	Butler High School, Butler	1	424		
5/7/2020	2:45pm	Var/JV Baseball	Pequannock High School, Pomptain Plains	1	424	448	
5/7/2020	2:45pm	Boys Var/JV Lacrosse	Verona High School, Verona	1	424	448	
5/8/2020	TBD	Boys & Girls Var Track	Fortunato Field, Montclair	1	424		
5/9/2020	8:45am	Girls Var/JV Lacrosse	Montclair Kimberley Academy, Montclair	1	424	350	336
5/9/2020	9:45am	Boys JV Baseball	Waldwick High School, Waldwick	1	424	350	336
5/11/2020	2:45pm	Girls Var/JV Lacrosse	West Essex High School, North Caldwell	1	424	448	
5/11/2020	2:45pm	Boys Var/JV Lacrosse	Parsippany High School, Parsippany	1	424	448	
5/13/2020	2:45pm	Var/JV Baseball	James Caldwell High School, West Caldwell	1	424		
5/13/2020	2:45pm	Var Softball	West Essex High School, North Caldwell	1	424		
5/13/2020	2:45pm	Boys Var/JV Lacrosse	Governor Livingston High School, Berkley Heights	1	424		
5/15/2020	5:00pm	Var Baseball	Lakeside Field, Hopatcong	1	424	350	
5/18/2020	2:45pm	Var/JV Baseball	Memory Park, Newton	1	424	448	
				Hourly Overtime Rate	100	105	80
				Additional Trip Rate	424	448	390

NOW, THEREFORE BE IT RESOLVED, that the Cedar Grove Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, hereby approves the above highlighted routes to the respective transportation companies for Student Transportation Services for the 2019/2020 Spring Athletic Season.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

S1. Motion to **approve the Superintendent’s Report.**

S2. Motion to **affirm the Superintendent's report on harassment, intimidation and bullying (HIB)** from March 11, 2020.

S3. Motion to **accept the resignation of Diana Nowen, Grade 2 Teacher** at North End School, for the purpose of retirement, effective June 30, 2020.

S4. Motion to **retroactively approve Kelly Sabia, North End School Paraprofessional**, (.5) \$10,010, prorated, effective March 13, 2020 through June 19, 2020.

S5. Motion to **appoint the following staff in accordance with the State Emergent Hiring Start Date procedures:**

- **Jeffrey Munguia, Memorial Middle School Paraprofessional**, \$20,021, prorated, effective April 6, 2020 through June 19, 2020.

S6. Motion to **approve the following Substitute Teachers:**

Jesse Lab, effective April 1, 2020 through June 19, 2020

Carolyne Capizzano, effective March 30, 2020 through June 19, 2020

S7. Motion to **approve the following students for Classroom Observation:**

<i>Student</i>	<i>College/Univ. Student Attends</i>	<i>School Observing in Grade/Subject</i>	<i>Date(s)/Hours of Observation</i>
Sloan Lawless	Verona High School Capstone Project	NE/ Mrs. Sacks	4 week program, 20hrs per wk 5/18 -6/17/2020

CURRICULUM

CONTRACTS

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

April 21, 2020 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg

May 7, 2020 North End Media Ctr. 6:30 pm Executive Session; 7:30 pm Regular Mtg