

**CEDAR GROVE BOARD OF EDUCATION**  
**Cedar Grove, New Jersey**  
**AGENDA**

**March 21, 2022**

**Cedar Grove High School Media Center**  
**Cedar Grove High School Auditorium**

**Executive Session 6:30 PM**  
**Public Session 7:30 PM**

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Legal matter relative to a **pending litigation against the Board**. Action is not expected to follow the discussion in the Executive Session. Public release of the discussion will occur upon completion of the matter.
- Personnel matter relative to **candidates for employment**. Action may follow the discussion in the Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Attorney client issues. Action may follow the discussion in the Executive Session. Public release of the discussion may occur upon completion of the matter.

Reconvene in Public Session  
Pledge of Allegiance

**Announcement:** The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.**

**COMMITTEE REPORTS**

|                |                   |         |
|----------------|-------------------|---------|
| Curriculum     | Town Council      | FSA/APT |
| Communications | Music Matters     | NJSBA   |
| Facilities     | Special Education | ECSBA   |
| Finance        | Recreation Board  |         |
| Legislation    | EDAC              |         |
| Personnel      | SELC              |         |
| Policy         | Black & Gold      |         |

**Board Presentation:**

- Presentation of Comprehensive Annual Financial Report for 2020/2021 - Paul Lerch
- Robert Gogerty, Awarded the NJFCA Group I Coach of the Year
- Presentation of Dual Enrollment program with Universal Technical Institute - Dustin Bayer
- LEGO Summer Build-Janine Barboza

**Superintendent Update**

District Update

**FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY**

**MINUTES**

- B1. Motion to approve the Public and Executive minutes of February 16, 2022.
- B2. Motion to approve the budgetary transfers for the month of February 2022.
- B3. Motion to approve the Treasurer's Report for the month of January 2022.
- B4. Motion to approve the Board Secretary Report for the month of January 2022.
- B5. Motion to approve the Board Secretary's certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

**BILLS**

- B6. Motion to pay the List of Bills totaling \$4,697,185.60 for the time period of February 17, 2022 – March 21, 2022

**BUSINESS:**

- B7. Motion to retroactively approve the location agreement with Xinyu Deng (School of Visual Arts) and the Cedar Grove Board of Education for a filming at Cedar Grove High School for a student thesis film shoot on February 26, 2022 at a cost of \$500. The agreement is on file in the Board office.
- B8. Motion to approve the location agreement with Found it, LLC and the Cedar Grove Board of Education for a photo and video shoot at Cedar Grove High School for Steve Madden kids on March 19, 2022 at a cost of \$3,500, plus custodial overtime if necessary. The agreement is on file in the Board office.
- B9. Motion to retroactively approve the location agreement with Stephanie Pascale (Montclair State University) and the Cedar Grove Board of Education for a filming at Cedar Grove High School for a student short film project on March 20, 2022 at a cost of \$300. The agreement is on file in the Board office.

- B10. Motion to retroactively approve, on First Reading, the proposal to allow the qualified wrestler(s) from Cedar Grove High School to attend the NJSIAA Individual Wrestling State Championships in Atlantic City, NJ from March 3-5, 2022. Scheduled participants include (2) student athletes along with Coaches/Chaperones Michael Risimini, Omer Ersen, and Dominick Russo. Estimated cost for travel, lodging and meal allowance for coaches and students athletes is \$2,000.00.
- B11. Motion to approve the School Integrated Pest Management Plans for all schools for the 2021/2022 school year.
- B12. **RESOLVED**, that the following Tentative Budget, Annual District Budget Statement and Supporting Documentation for the 2022/23 school year be submitted for approval to the Essex County Superintendent of Schools:

|                      | <u>Appropriations</u> | <u>Local Tax Levy</u> |
|----------------------|-----------------------|-----------------------|
| General Fund         | \$33,493,998          | \$29,334,477          |
| Special Revenue Fund | \$1,958,178           | -0-                   |
| Debt Service Fund    | <u>\$2,264,913</u>    | <u>\$1,976,683</u>    |
| Total Budget         | <u>\$37,717,089</u>   | <u>\$31,311,160</u>   |

**BE IT FURTHER RESOLVED**, school district Policy 6471 – Expense Reimbursements and N.J.A.C. 6a:23b-1.2(B) provides that the Board of Education shall establish in the annual school district budget a maximum expenditure amount that may be allotted for such travel, expense reimbursement and registrations. The Board of Education hereby establishes the maximum expenditure amount from the 2022/23 school year to be **\$175.00** per employee, or an annual amount of \$60,550.

**RESOLVED**, that the Public Hearing on the Proposed Budget be held on April 26, 2022 at 7:30 p.m. in the Cedar Grove High School Auditorium.

- B13. Motion to **approve the subscription busing contract** with the parents of student no. 9023271487 in the amount of \$350.00 (prorated) for the 2021-2022 school year.
- B14. Motion to **approve the cooperative agreement between Clifton High School, Passaic Valley High School and Cedar Grove High School** to play as a registered Tri-Op in Ice Hockey within the NJSIAA for the 2022/2023 and 2023/2024 seasons.
- B15. Motion to **approve the donation of shed** to be installed at South End Elementary School from the Cub Scout Pack 838.
- B16. Motion to accept the donation from the New Jersey Football Coaches Association in the amount of \$500 towards Rob Gogerty for receiving the honor of Group 1 Football Coach of the Year.

**B17. Motion to accept the Cedar Grove Board of Education Comprehensive Annual Financial Report, as of June 30, 2021,**

WHEREAS, the district has prepared the Comprehensive Annual Financial Report for the 2020/2021 school year, and

WHEREAS, the audit of the financial records of the school district for the 2020/2021 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, LLP.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education accepts the 2020/2021 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were read aloud and discussed at the public board meeting of March 21, 2022, and

BE IT FURTHER RESOLVED, that the Board of Education approves the Corrective Action Plan responding to the recommendations of the auditor and that a copy of the Corrective Action Plan be submitted, as required, to the Executive County Superintendent of Schools.

**B18. Motion to approve the application for use of Cedar Grove Fields and Facilities with REALISE and the Cedar Grove Board of Education for an Autism Awareness Fundraiser/Puzzle Tournament at Cedar Grove High School on April 2, 2022. The agreement is on file in the Board office.**

**B19. Motion to approve the green infrastructure project at Cedar Grove High School through the Passaic Valley Sewerage Commission and Rutgers University at no cost to the district.**

**FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**PERSONNEL**

**S1. Second Reading**

A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation involving SID # 20270760986 for reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

a. Confirmed HIB

**S2. Second Reading**

A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation involving SID # 202907601164 for reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

a. Confirmed HIB

S3. Second Reading

A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation involving SID # 203007601532 for reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

a. Confirmed HIB

S4. Second Reading

A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation involving SID # 202807602431 for reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

a. Confirmed HIB

S5. Motion to **appoint the following staff in accordance with the State Emergent Hiring Start Date procedures:**

- **Michelle Cosenza**, Paraprofessional at the High school at Step 2, salary of \$21,074 prorated retroactively started on March 14, 2022 to June 22, 2022.

S6. Motion to **approve Brittany Tamburro, SE/NE maternity leave Speech Therapist**, non tenure track, MA Step 1 \$56,564 prorated, starting on or before April 14 - June 22, 2022 for C. Leva.

S7. Motion to **approve Beryl Goodman, District Payroll Clerk**, at a rate of \$30.00 per hour, retroactively beginning March 9, 2022 through June 30, 2022.

S8. Motion to **approve resignation of Beryl Goodman, District Payroll Clerk**, effective 3/12/2022, per personal reasons.

S9. Motion to **retroactively approve Gabriela VanLenten**, North End paraprofessional at Step 5 salary of \$21,824 prorated starting on March 3, 2022.

S10. Motion to **rescind S26 on February 16, 2022 agenda and approve Shauna Perna**, NE paraprofessional with a revised start date of March 1 2022 at Step 1 salary of \$20,824 prorated through June 22, 2022.

S11. Motion to **approve the resignation of Steve Gallagher**, HS Social Studies Teacher, for purposes of retirement as of June 30, 2022.

S12. Motion to **approve resignation of Lauren Mastria**, SE Kindergarten Teacher, as of June 30, 2022, for the purpose of assuming home duties.

- S13. Motion to **approve the resignation of Irina Shutovsky, High School Science Teacher** for the purpose of assuming home duties. Upholding the contract term of 60 days, May 6, 2022 will be the last day of work. Release can be sooner pending a suitable replacement.
- S14. Motion to **approve the resignation of Nick Franciosa, District Computer Technician,** last work day April 7, 2022, for the purpose of working in the business sector.
- S15. Motion to **rescind the stipend of Tech Crew Advisor from Nick Franciosa,** last day of work April 7, 2022.
- S16. Motion to **approve the building changes for the following Paraprofessionals:**  
**Anna Wrocenski** from HS to SE retroactively effective 3/7/2022  
**Mary Lawshe** from SE to HS retroactively effective 3/7/2022
- S17. Motion to **approve Spring Coaches** with a retroactive start date of March 7, 2022:  
**Boy's Track: Ed Puchalski**                      **Assistant step 3 \$5,497**  
**Girl's Track: Alyssa Lever**                      **Assistant step 1 \$4,816**  
**Girl's Track: Ryan Corbosiero**                      **Assistant/freshman step 3 \$5,203**
- S18. Motion to **retroactively approve the following staff members additional 6th period stipend** prorated from February 23rd through June 22, 2022 to cover J Schomaker's classes while on maternity leave.
- **Joan Oehm**
  - **Adriana Durso**
  - **Alyssa Minelli**
  - **Gretchen Bowie**
- S19. Motion to **retroactively approve the following staff member additional 7th period stipend** prorated from February 23rd through June 22, 2022 to cover J Schomaker's classes while on maternity leave:
- **Nicolette McCarthy**
- S20. Motion to **retroactively approve the following substitute teachers** starting on March 14 to June 22, 2022 at a rate of \$100/diem:
- **Cara Ogulin**
  - **Ellen Wirtshafter Ephros**
  - **Elain Coltre**
  - **Ava Mandala**
- S21. Motion to **approve the following as school volunteers:**
- **Shannon Altieri SE**
  - **Allison Grande SE**

- S22. Motion to **approve Lou Marzullo reimbursement of fingerprinting** as a board trustee in the amount of \$78.38.
- S23. Motion to **approve the following Employees for MMS Lunch Duty** at the curriculum rate of \$35 per hour retroactive to February 15th, 2022:
- **Colleen Merklinger**
  - **Alexa Rubino**
  - **Eric Pace**
- S24. Motion to **approve the following art and music staff for time worked at the March 25, 2022 Arts Festival** to be paid at the curriculum rate:
- **Jennifer Jessen**
  - **Robert Savino**
  - **Gabrielle Guridys**
  - **Cassandra Imperatore-Dangler**
  - **Maggie Stroh**
  - **Amanda Hatzikyriakou**
  - **Jenna Bentley**
  - **Rachel Germann**
- S25. Motion to **retroactively approve Rachel Root as a substitute lunch aid** retroactive to February 25 2022 at the rate of \$4500 prorated for the 2021-2022 school year.
- S26. Motion to retroactively **approve Jessica Lawshe and Christa Matera** to split the third stipend position of Math Strategies at a full year rate of \$2252 split to \$1,126 each.

S27. Motion to **authorize attendance** at the following event/s:

| Program                        | Date                                  | Employee(s)            | Board Member(s) | Cost                                       |
|--------------------------------|---------------------------------------|------------------------|-----------------|--|
| LDT-C Spring Conference        | 4/8/22 (Virtual)                      | A.Santamaria           | 0               | \$50                                       |
| Executive Function Skills      | 3/30/22 (Virtual)                     | A.Santamaria           | 0               | \$139.50                                   |
| Writing in Science             | 4/6/2022                              | C. Pickrell            | 0               | \$47.50                                    |
| NJ School Counselor Conference | 4/1/2022                              | A.Rubino               | 0               | \$17.50                                    |
| Conquer Math                   | 3/10/2022 (retroactively)<br>4/8/2022 | S. Marzouka            | 0               | \$160<br>\$160                             |
| Cheerleading Competition FL    | 3/17-21/2022                          | N. McCarthy            | 0               | \$0  |
| NJASA                          | 5/18-20/2022                          | C. Kinney<br>T. Grosso | 0               | \$1,000/ max reg, hotel, meals & travel-pp |

S28. Motion to **approve the following** leaves of absence:

| <i>Name</i>  | <i>Reason</i> | <i>Position / Location</i> | <i>Number of Employee Sick Days used for Leave</i> | <i>FMLA Start Date</i>      | <i>NJ(FLA) Start Date</i>   | <i>Return Date</i> | <i>Modifications / Updates</i> |
|--------------|---------------|----------------------------|--|-----------------------------|---|--------------------|--------------------------------|
| J. Schomaker | Maty          | HS/Social Studies Teacher  | 2/16-4/26/22<br><b>(42)</b>                        | n/a                         | 4/27-6/22/22<br><b>(41)</b>   | 9/1/22             | Start Date                     |
| D. Spallino  | Maty          | MMS/Resource Teacher       | 2/28-3/8/22  | 3/9-6/3<br><b>(57 days)</b> | 6/6-6/22/22(13)<br>9/1-? <b>(47)</b>                                    | TBD                | Start Date                     |
| J. Seugling  | Mat'y         | MMS/Math Teacher           | 11/8-1/28/22<br><b>(50)</b>                        | n/a                         | 1/31 - 4/29/22<br><b>(60)</b><br><b>Gen Lv:</b><br><b>5/2-5/31 (20)</b> | 6/1/22             | Rev NJFLA Dates                |

S29. Motion to **approve Cynthia Alayo, District Payroll Clerk**, at a rate of \$28.00 per hour, start date to be determined, but no later than April 4, 2022 through June 30, 2022.

S30. Motion to retroactively approve Samantha Petritis, SE paraprofessional for morning duty as of January 18 - June 22, 2022 at the curriculum rate of \$35/hour.

**CURRICULUM**

S31. Motion to **approve the New Jersey Department of Education English Language Learner Three-Year Program Plan.**

S32. Motion to **approve the following employees to write curriculum for the following courses** not to exceed 20 hours at the curriculum rate for the 2021-2022 school year:

- Michal DiChiara and Jennifer Manning - Physical Education
- Randy Nelson - Physical Education - Grades 5-8
- Heather Dapuzzo - Physical Education - Grade 9
- Michael Valenzano - Physical Education - Grade 10
- Heather Dapuzzo and Thomas Jones - Physical Education - Grade 11
- Thomas Jones - Physical Education - Grade 12
- Maggie Stroh - Music - Grades 2-4
- Cassandra Imperatore-Dangler - Middle School Band - Grade 5
- Cassandra Imperatore-Dangler - Middle School Band - Grade 6
- Cassandra Imperatore-Dangler - Middle School Band Grades 7-8
- Jenna Bentley - AP Art and Design
- Rachael Germann - Digital Photography
- Yancy Sandoval - Spanish I Honors
- Rachel Germann - Advanced Pottery



S33. Motion to **approve the following employees to write curriculum for the following half-year elective courses** not to exceed 10 hours at the curriculum rate for the 2021-2022 school year:

- Jessica Schomaker - History and Sports
- Christian Gehman - Introduction to Organic Chemistry
- Gretchen Bowie - Anatomy and Physiology of Sports
- Adriana Durso - Journalism
- David Coster - Engineering
- David Coster - Circuitry
- David Coster - Drones
- David Coster - 3d Printing
- David Coster - Robotics
- Jennifer Jessen - Rock of Ages
- Steven Goodman - Entrepreneurship
- Steven Goodman - Personal and Business Law
- Veronica Galambos - Introduction to Business

S34. Motion to **approve the following employees to revise curriculum for the following courses** not to exceed 5 hours at the curriculum rate for the 2021-2022 school year:

- Veronica Galambos - Marketing
- James DeStefano - Film Study I
- James DeStefano - Media & American Pop Culture -
- Christian Gehman - Forensics
- Chris Cannella - Contemporary U.S. History
- Jen Jessen - Fundamentals of Music

## **CONTRACTS**

S35. Motion to **approve the following contracts for special education students**, as recommended by the Director of Special Services, for the 2021-2022 school year:

**Chapel Hill Academy**

Student 8432735393

Tuition for the remainder of 21-22 school year

\$22,080.00

S36. Motion for **APPROVAL OF THE UNIVERSAL TECHNICAL INSTITUTE DUAL ENROLLMENT PROGRAM**

WHEREAS, the Cedar Grove Board of Education consistently explores opportunities to provide Cedar Grove High School students with a broad offering of challenging coursework during their high school career, and

WHEREAS, in order to expose Cedar Grove High School students to the rigors of a postsecondary education, Universal Technical Institute and Cedar Grove High School are creating an opportunity for Cedar Grove High School students to take advanced placement coursework at Universal Technical Institute during their senior year of high school, and

WHEREAS, Cedar Grove High School and Universal Technical Institute wish to enter into an educational affiliation whereby high school students in grade 12 may, with the recommendation of the Cedar Grove Public School District, take advanced placement courses, enrolled at Universal Technical Institute and receive college credits towards the fulfillment of the requirements for their high school diploma, as issued by Cedar Grove High School, and will also be recognized by Universal Technical Institute as advanced placement coursework earned at Universal Technical Institute.

**NOW THEREFORE BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education, in consideration of the mutual promises hereinafter contained, approves the dual agreement between the Cedar Grove High School and Universal Technical Institute.

**THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.**

Announcement of future meetings:

April 26, 2022     CGHS Auditorium 6:30 pm Executive Session; 7:30 pm Regular Mtg  
May 17, 2022     CGHS Auditorium 6:30 pm Executive Session; 7:30 pm Regular Mtg