

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

April 26, 2022

Cedar Grove High School Media Center
Cedar Grove High School Auditorium

Executive Session 6:30 PM
Public Session 7:30 PM

Call to order by the Board President

Roll Call

E1. Motion to **adjourn to executive session to discuss the following items:**

- Legal matter relative to a **pending litigation against the Board**. Action is not expected to follow the discussion in the Executive Session. Public release of the discussion will occur upon completion of the matter.
- Personnel matter relative to **candidates for employment**. Action may follow the discussion in the Executive Session. Public release of the discussion will occur upon completion of any contracts.
- Attorney client issues. Action may follow the discussion in the Executive Session. Public release of the discussion may occur upon completion of the matter.

Reconvene in Public Session

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

Roll Call

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON THE AGENDA.

COMMITTEE REPORTS

Curriculum	Town Council
Communications	Music Matters
Facilities	Special Education
Finance	Recreation Board
Legislation	EDAC
Personnel	SELC
Policy	Black & Gold
FSA/APT	ECSBA
NJSBA	

Board Presentation:

Music Matters Hershey Park Overnight Trip - J Jessen
2022/2023 Budget Hearing

Superintendent Update

District Update

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

MINUTES

- B1. Motion to **approve the Public and Executive minutes** of March 21, 2022
- B2. Motion to **approve the budgetary transfers** for the months of March 2022.
- B3. Motion to **approve the Treasurer's Report** for the month of February 2022 and March 2022.
- B4. Motion to **approve the Board Secretary Report** for the month of February 2022.
- B5. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).**

BILLS

- B6. Motion to pay the List of Bills totaling \$3,649,352.15 for the time period of March 18, 2022 – April 26, 2022

BUSINESS:

- B7. Motion to **approve the donation of 2 composters** provided by Mrs. C. Corso and Toni's Kitchen valued at \$200 to the Memorial Middle School to be utilized in the courtyard garden.
- B8. Motion to retroactively approve the location agreement with Marie Tagbo (NYU Tisch School of the Arts Student) and the Cedar Grove Board of Education for a filming at Cedar Grove High School for a student film production on April 10, 2022 & April 17, 2022 at a cost of \$1,000, plus custodial fees if necessary. The agreement is on file in the Board office.
- B9. Motion to retroactively approve the location agreement with Emily Massey (NYU Tisch School of the Arts Student) and the Cedar Grove Board of Education for a filming at Cedar Grove High School for a student film production on April 23, 2022 & April 24, 2022 at a cost of \$1,000, plus custodial fees if necessary. The agreement is on file in the Board office.

B10. Motion to retroactively approve the location agreement with Understood For All and the Cedar Grove Board of Education for a commercial filming for kids with dyslexia on April 19, 2022 at Cedar Grove High School at a cost of \$3,000, plus custodial fees if necessary. The agreement is on file in the Board office.

B11. Motion to approve the location agreement with Eva Nosidam, LLC. and the Cedar Grove Board of Education for a Draftkings commercial on April 30, 2022 and May 1, 2022 at Cedar Grove High School at a cost of \$12,000, plus custodial fees if necessary. The agreement is on file in the Board office.

B12. RESOLVED, that the **Final Budget be approved for the 2022/2023 school year using the 2022/2023 state aid figures:**

	<u>Appropriations</u>	<u>Revenues</u>	<u>Local Tax Levy</u>
General Fund	\$ 34,576,042	\$ 5,204,027	\$ 29,959,455
Special Revenue Fund	\$ 2,037,331	\$ 2,037,331	-0-
Debt Service Fund	\$ <u>2,264,913</u>	\$ <u>288,230</u>	\$ <u>1,976,683</u>
Total Budget	\$ <u>38,878,286</u>	\$ 7,529,588	\$ <u>31,936,138</u>

B13. Motion to **approve setting the travel maximum for the 2022/2023 school year.** The Cedar Grove Board of Education hereby establishes the school district travel maximum for the 2021/2022 school year at the sum of \$60,550; and Be It Further Resolved, that the School Business Administrator, in accordance with 6A:23A-7.3, shall track and record these costs to insure the maximum amount is not exceeded, and that the pre-budget year maximum was \$56,700; and the total spent to date is \$7,348.48.

B14. Whereas, the Cedar Grove Board of Education has determined that a true and very real need exists for the **acquisition of 19 new copy machines/printers through a five year lease with an option to Purchase Agreement** between Cedar Grove Board of Education (Lessee) and Canon Financial Services (Lessor), and

Whereas, the Cedar Grove Board of Education has determined that the Agreement, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and

Now Therefore Be It Resolved that the Cedar Grove Board of Education hereby approves the entering into of the Agreement at a monthly lease amount of \$4,187 by the Lessee and hereby designates and authorizes the Business Administrator/Board Secretary to execute and deliver the Agreement on Lessee's behalf with such changes thereto as he deems appropriate. Such approval and authorization extends to any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement. The purchase is being made through New Jersey State Contract number 40462 with United Business Systems and a quarterly billed maintenance and supplies agreement of \$.006 per page for black and white images and \$.062 for color images.

B15. Motion to approve the following bid:

Whereas: Bids were advertised on March 29, 2022 for new boilers, water heaters and associated equipment at the LRP School and,

Whereas: Sealed bids were publicly opened and read aloud on April 20, 2022 at 10:30 am in the Cedar Grove Board Office Conference Room located at 520 Pompton Ave., Cedar Grove, NJ 07009 and

Whereas: The following bids were received:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate</u>
Kappa Construction Corp.	\$ 600,000	\$ 6,000
Excelsior Plumbing Co. Inc.	\$ 677,000	\$ 7,500
Mechanical Preservation Associates	\$ 563,000	\$ 7,150
William J. Guarini, Inc.	\$ 485,000	\$ 3,500
CJ Vanderbeck and Son, Inc.	\$ 649,500	\$11,590
Sunnyfield Corporation	\$ 643,000	\$ 500

Whereas: The bid of William J. Guarini, Inc. appears to meet all specifications,

Whereas: The funds for this project will come from the District's Capital Reserve Account,

Resolved: That the Cedar Grove Board of Education, based upon the recommendation of the Business Administrator/Board Secretary and Architect hereby approves awarding a contract for new boilers, water heaters and associated equipment at the LRP School to William J. Guarini, Inc. as the apparent low qualified bidder in their base bid amount of \$485,000 and accept alternate in the amount of \$3,500 for a total contract price of \$488,500.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

PERSONNEL

S1. Motion to **approve the 2022-2023 District Calendar.**

S2. Motion to **approve Dineen White, High School Biology teacher**, starting May 9, 2022 to June 30, 2022 at BA Step 9 salary of \$61,014 prorated. This is the teacher replacing Irena Shutovsky, last day effective May 6, 2022 to assume home duties.

S3. Motion to **approve Colleen Murphy, High School maternity leave art teacher** for Jenna Bentley, non tenure track, BA step 1 \$52,564 prorated, with a retroactive start date April 25th, through June 22, 2022.

- S4. Motion to **retroactively appoint the following staff in accordance with the State Emergent Hiring Start Date procedures:**
- **Patryk Zielonka: MMS English Teacher, non tenurable medical leave position, MA, Step 1 \$56,564 prorated from April 25 - June 22, 2022. This position is replacing A. Escobar who is currently on medical leave.**
- S5. Motion to **approve Michael Cruz, MMS leave replacement non-tenurable English teacher**, starting on May 3, 2022 through June 22, 2022 at a BA, Step 1, \$52,564 prorated. This position is replacing S. Poll who will be going out on maternity leave.
- S6. Motion to **approve the resignation of Barbara Schwartz, MMS Spanish & ESL Teacher** as of June 30, 2022 who is leaving to accept a salary increase in another school district.
- S7. Motion to **accept the resignation of Eulalia Wilder, SE part time secretary** as of June 22, 2022 for the purpose of moving out of state due to husband's employment.
- S8. Motion to **approve the payment of \$2,131.43 to employee # 2071 for unused vacation days.**
- S9. Motion to **approve the payment of \$1,171.49 to employee # 2415 for unused vacation days.**
- S10. Motion to **retroactively approve Jennifer Costantini to provide home instruction** for student #5343302172 retroactively starting the week of March 28, 2022 at the rate of \$35 per hour.
- S11. Motion to **approve the following employee for planning and grading coverage for 3 additional classes** due to medical coverage for A. Escobar, retroactively from 3/14/2022 through 4/14/2022 at a prorated amount of \$6,300 per class:
- Casey Tinston
- S12. Motion to **rescind resolutions S18 & S19 from the March 21, 2022 agenda and retroactively approve the following High School teachers to instruct extra classes from** February 23, 2022 through June 22, 2022 (being last day) at a stipend of \$6,300 prorated to cover J Schomaker's classes while on maternity leave:
- Joan Oehm
 - Adriana Durso
 - Alyssa Minelli
 - Gretchen Bowie
 - Nicolette McCarathy
- S13. Motion to **rescind resolutions S21 from the February 16, 2022 agenda and retroactively approve the following Middle School teachers to instruct extra classes from** March 2, 2022 through May 23, 2022 (being last day) at a stipend of \$6,300 prorated to cover J Luogameno's classes while on medical leave:
- Carl Ernst
 - Alan Brown
 - Alex Potts

- George Czergovits
- Cassie Imperatore
- Christa Matera

S14. Motion to **approve the following students for Classroom Observation:**

Student	College/Univ. Student Attends	School Observing in Grade/Subject	Date(s)/Hours of Observation
Giovanna Di Lauri	Montclair State U.	South End School Counseling Kevin Skowronek	Counseling Intern 2022-2023 school year

S15. Motion to **authorize attendance** at the following event/s:

Program	Date	Employee(s)	Board Member(s)	Cost
Broadway Teachers	7/25-27-2022	J. Foose	0	\$424.50
NJASBO	6/7-6/9/2022	M. DeVita	0	\$749./inc reg
University of Delaware HS Field Trip	5/10/2022	B. Bolandi G. Testa J. Oehm D. LaFoon	0	\$0

S16. Motion to **approve the following** leaves of absence:

Name	Reason	Position / Location	Number of Employee Sick Days used for Leave	FMLA Start Date	NJ(FLA) Start Date	Return Date	Modifications / Updates
Amanda Escobar	medical leave	English Teacher MMS	3/11/22 to 4/25/22	4/26/2022 to 6/30/2022 48 Days		tbd 9/1/2022	New Request
Tracy Comerford	medical leave	Special Ed Teacher HS	5/18-6/22/2022	n/a		tbd 9/1/22	New Request

S17. Motion to **approve the following students for Classroom Observation:**

Student	College/Univ. Student Attends	School Observing in Grade/Subject	Date(s)/Hours of Observation
Vienna Bonato	St. Peter's University	MMS Art Classes A. Hatzkyriakou	Clinical I and Clinical II April 25 - May 13 2022

S18. Motion to **retroactively approve an administrative leave for Staff ID# 2638** as of March 11 through June 30, 2022.

S19. Motion to **approve an adjustment to the 2021-2022 District Calendar to reflect the use of (2) available emergency closing days on Thursday, May 26, 2022 and Tuesday, May 31,**

2022. As a result, all Cedar Grove public schools and offices will be closed on these dates.

CURRICULUM

CONTRACTS

S20. Motion to **approve the following contracts for special education students**, as recommended by the Director of Special Services, for the 2021-2022 school year:

Developmental Learning Center Warren

Student 8034958778

ESY 2022

\$16,637.00

Cornerstone Day School

Tuition for the 22-23 school year

Student:9584774801

Total: 93,445.00

Pillar High School

Tuition for the 2022-2023 School Year

Student: 5154981512

Tuition \$85,081.50 Aide: \$46,200.00

Total: \$131,281.50

Pillar Care Continuum Pillar Elementary School

Student 202607602500

Tuition for the 22-23 school year

\$ 78,409.80

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

May 24, 2022 CGHS Auditorium 6:30 pm Executive Session; 7:30 pm Regular Mtg

June 15, 2022 CGHS Auditorium 6:30 pm Executive Session; 7:30 pm Regular Mtg